

**ACCOUNTING SYSTEMS CERTIFICATE – B017**

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COURSE TITLE	COURSE NUMBER	PRE-REQUISITES	CREDITS	SEMESTER TAKEN	GRADE
<b>GENERAL EDUCATION REQUIREMENTS</b>			<b>3</b>		
Language and Literature I	ENG 101	Appropriate score on Placement Tests, or C- or better in ENG 097 and ENG 098, or C- or better in ENG 096 or ENG 099	3		
<b>PROGRAM REQUIREMENTS</b>			<b>23</b>		
Principles of Accounting I	ACC 111	Eligibility for MTH 085	4		
Computer Assisted Accounting	ACC 115	ACC 111 Pre or co-requisite: BUS 215	3		
Principles of Accounting II	ACC 112	ACC 111	4		
Business Mathematics	BUS 170	Eligibility for MTH 095 and one of the following: CSI 111 or BUS 115 or BUS 215	3		
Spreadsheets	BUS 215		3		
Business Communications	BUS 220	ENG 101	3		
Accounting Systems Elective <sup>1</sup>			3		
<b>TOTAL CREDITS</b>			<b>26</b>		

**PROGRAM OVERVIEW**  
 The Accounting Systems Certificate prepares students to pursue entry-level employment in the field of accounting. Credits earned through the certificate program may be applied toward the A.S. in Accounting as well. A majority of the certificate program requirements may be taken on-line. Upon graduating from this program, students will be able to analyze and record accounting transactions that result in accurately prepared financial statements. In addition, quantitative analysis of accounting data will be used to operate an accounting information system.

NOTES:

<sup>1</sup>Select from: BUS 101, BUS 115, CSI 111, LAW 211, MGT 230, MGT 231, MGT 235

Depending on the course selection 80% of this program can be completed online. Go to <http://webtide.hccdl.org> for further information.