

BUSINESS ADMINISTRATION-GENERAL TRANSFER OPTION – B034

A.S. in Business Administration

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| COURSE TITLE | COURSE NUMBER | PREREQUISITES | CREDITS | SEMESTER TAKEN | GRADE |
|---|--------------------|--|--------------|----------------|-------|
| GENERAL EDUCATION REQUIREMENTS | | | 29-31 | | |
| Language and Literature I | ENG 101 | Appropriate score on Placement Tests, or C- or better in ENG 097 and ENG 098, or C- or better in ENG 096 or ENG 099 4 class hours | 3 | | |
| Language and Literature II | ENG 102 | ENG 101 | 3 | | |
| Introduction to Macroeconomics (B) | ECN 101 | ECN 100 with a grade of C- or better or eligible for MTH 095 | 3 | | |
| Introduction to Microeconomics (B) | ECN 102 | ECN 100 with a grade of C- or eligible for MTH 095 | 3 | | |
| Social Science Elective (B) | | | 3 | | |
| Laboratory Science (D) | | | 4 | | |
| Laboratory Science (D) | | | 4 | | |
| Math Electives (D) ¹ | | | 3-4 | | |
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| PROGRAM REQUIREMENTS | | | 25-26 | | |
| Principles of Accounting I | ACC 111 | Eligibility for MTH 085 | 4 | | |
| Principles of Accounting II | ACC 112 | ACC 111 | 4 | | |
| Managerial Accounting ² | ACC 205 | ACC 112 | 3 | | |
| Professional Etiquette | BUS 112 | | 1 | | |
| Money Management | BUS 114 | Eligibility for MTH 085 | 1 | | |
| Computer Applications or Computer Concepts w/Applications | BUS 115 CSI 111 | Eligibility for ENG 101 | 3-4 | | |
| Business Law | LAW 211 | | 3 | | |
| Principles of Management | MGT 230 | | 3 | | |
| Principles of Marketing | MKT 240 | | 3 | | |
| PROGRAM ELECTIVES | | | 9 | | |
| Humanities Electives (C) or Business Electives ³ | | | 3 | | |
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| Humanities Electives (C) or Business Electives ³ | | | 3 | | |
| Total Credits | | | 63-66 | | |

PROGRAM OVERVIEW
If students are planning to transfer to the University of Massachusetts Amherst, or one of the Massachusetts State Colleges or Universities, they must enroll in the Business Administration MassTransfer Option.

The Business Administration transfer NON-COMPACT TRANSFER OPTION focuses on general business and prepares students for transfer to four-year institutions **outside** of the Massachusetts system of public higher education. Upon graduating from this program, students will be able to interpret accounting data, analyze financial statements and solve complex accounting scenarios, apply the marketing concept, appreciate the role of law in business, define traditional functions of management and their contributions to strategic planning and calculate and quantify data to make business decisions.

Not for students who want to transfer to UMass Amherst or any other State school.

NOTES:

¹ Select from MTH 160 (D), MTH 162(D), MTH 113(D), MTH 114(D), or MTH 142(D). Students will not receive credit for both MTH 162 and MTH 113.

American International College: MTH 142 and MTH 160 **Bay Path College:** MTH 142 and MTH 160 **Elms College:** MTH 142 and student's choice of MTH 160, 162, 113, or 114

Western New England College: MTH 142, MTH 160, MTH 162

² Students transferring to Bay Path College should take BUS 245 instead of ACC 205.

³ Select from: ACC, BUS, CSI, HCA, LAW, MGT, MKT, SEC, SPO.

Students should check with their academic advisor to be sure that their choices will transfer to their selected institutions. Students are advised to confer with the Transfer Coordinator or their academic advisor, as transfer institutions periodically change math requirements.

Students planning to attend a transfer institution listed below **MUST** take that institution's required math courses as indicated:

Depending on the course selection 80% of this program can be completed online. Go to <http://webtide.hccdl.org> for further information.