

MEDICAL CODING CERTIFICATE PROGRAM – M049

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COURSE TITLE	COURSE NUMBER	PREREQUISITES	CREDITS	SEMESTER TAKEN	GRADE
PROGRAM REQUIREMENTS			28		
Introduction to Health Information Management	HIM 103		2		
Health Insurance Reimbursement and Computerized Billing	HIM 104		4		
A&P for Medical Coding	HIM 105		2		
Electronic Records	HIM 106		2		
Introduction to the Study of Disease	HIM 204		3		
Coding Procedures	HIM 223		3		
Coding Principles and Applications	HIM 224		4		
Advanced Coding	HIM 225		3		
Medical Coding Cooperative Education ¹	HIM 283		2		
Medical Terminology	HTH 114		3		
Total Credits			28		

PROGRAM OVERVIEW
 Prepares students to access health information, identify diagnoses and assign appropriate codes to narrative descriptions of health diseases and procedures required for reimbursement, medical research, quality assurance or risk management. Also provides students with the opportunity to perform medical billing procedures in order to complete health insurance claims according to the requirements of the health insurance industry. Upon completion of the certificate, students are prepared to work in a physician's office, long-term care facilities, insurance and billing companies, health information management department or emergency room of hospitals. Within three months of completion of the program, students are eligible to sit for the Certified Coding Associate exam offered through the American Health Information Management Association.

NOTES:

Acceptance to the Medical Coding Certificate Program will be on a selective basis.

- Students must be eligible for ENG 101.
- Successful completion of HTH 114 Medical Terminology with a C or better.
- Prospective students must file an application with the Admissions office by July 26, 2011 for Fall 2011 and July 26, 2012 for Fall 2012

Once accepted, students are required to attend the Medical Coding Orientation.

The Program begins every fall and is offered only in the evenings.

¹ HIM 283 in facilities with primarily daytime hours. An insurance liability fee may be charged.

Student Schedule:

- Fall: HIM 103, HIM 104, HIM 105
- Spring: BIO 204, HIM 224, HIM 106
- Fall: HIM 223, HIM 225
- Spring and Summer: HIM 283

Students who have completed BIO 111 or BIO 217 and BIO 218 with a C or better within the last seven years do not need to take HIM 105.