SAFEGUARDING STUDENT RECORDS
(IN THE EVENT OF COLLEGE CLOSURE)

Student records are backed up nightly to two different on-site locations, and one off-site cloud location. Imaged records are stored by a hosted service.

In the event of institutional closure, Holyoke Community College would make arrangements for the filing and maintenance of academic records with the Massachusetts Department of Higher Education according to guidelines at One Ashburton Place, Room 1401, Boston, MA 02108-1696, 617.994.6950. In addition, the college’s accreditor, the New England Commission of Higher Education, Inc. (NECHE), would be notified about the filing and maintenance of academic records. NECHE’s document entitled “Considerations When Closing an Institution of Higher Education” would be observed.

Both the Massachusetts Department of Higher Education and NECHE post information about obtaining access to records from closed institutions online.

In the event that Holyoke Community College decides to discontinue a program before all enrolled students have completed their program of study, the college will implement a teach-out plan in accordance with the requirements of its accreditor, NECHE. View NECHE’s policy on Teach-Out Plans and Teach-Out Agreements.