

**HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

Minutes of May 25, 2021

The 397<sup>th</sup> meeting of the Holyoke Community College Board of Trustees was held on Tuesday, May 25, 2021, remotely with Chair Robert W. Gilbert, Jr. presiding.

<b>MEMBERS PRESENT</b>	Robert W. Gilbert, Jr., Chair Charles Epstein Trustee Gi Ted Hebert Suzanne Parker Ivonne Vidal Eleanor Williams
<b>MEMBERS ABSENT</b>	Yolanda Johnson Lucy Perez Evan Plotkin
<b>ALSO PRESENT</b>	Teresa Beaudry, Amy Brandt, Beth Breton, Michele Cabral, Kelly Champagne, Julissa Colon, Karen Desjeans, Mary Dixey, Amy Dopp, Clara Elliott, Andrew Fletcher, Curt Foster, Raul Gutierrez, Jeffrey Hayden, Anne Herron, Kim Hicks, Mark Hudgik, Mi Jin Park, Michael Kane, Tricia Kiefer, Olivia Kynard, Johanna Lebron, Lauren LeClair, Jane Lerner, Arvard Lingham, Nelson Lopez, Sharale Mathis, Lea Occhialini, Carolina Pena, Miram Quinones, Kris Ricker Choleva, Michelle Robak, JoAnne Rome, Christina Royal, Narayan Sampath, Shannon Sarkisian, Amanda Sbriscia, Linda Scott, Adrienne Smith, Idelia Smith, Linda Szalankiewicz, Renee Tastad, Lori Wayson, and Allison Wrobel.
<b>CALL TO ORDER</b>	At 8:0 am, the meeting was officially called to order by Chair Gilbert.  <b>Roll Call Attendance:</b> Charles Epstein            Yes Trustee Gi                    Yes Ted Hebert                    Yes Suzanne Parker            Yes Ivonne Vidal                Yes Eleanor Williams          Yes Chair Gilbert                Yes
<b>CONSIDERATION OF CONSENT AGENDA ITEMS</b>	Chair Gilbert asked if any consent agenda items needed to be moved to the regular agenda. Trustee Vidal asked that the By-Laws Report be pulled out of the Consent Agenda.  Chair Gilbert called for a vote of the remaining items of the Consent Agenda. <ul style="list-style-type: none"> <li>• Consideration of Minutes for Board of Trustee Meeting of April 27, 2021</li> <li>• Report of Personnel Actions dated May 24, 2021 <ul style="list-style-type: none"> <li>• To approve the personnel actions</li> <li>• To empower the President of the College to approve all personnel actions prior to the next meeting.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Committee Reports             <ul style="list-style-type: none"> <li>• Advocacy</li> <li>• Audit and Finance</li> <li>• Equity</li> <li>• Nominating</li> <li>• Presidential Evaluation</li> <li>• Strategic Planning</li> </ul> </li> </ul> <p>A motion was made by Trustee Parker and seconded by Trustee Vidal to approve the Consent Agenda.</p> <p><b>Roll Call Vote:</b></p> <table style="width: 100%;"> <tr><td>Charles Epstein</td><td>Yes</td></tr> <tr><td>Trustee Gi</td><td>Yes</td></tr> <tr><td>Ted Hebert</td><td>Yes</td></tr> <tr><td>Suzanne Parker</td><td>Yes</td></tr> <tr><td>Ivonne Vidal</td><td>Yes</td></tr> <tr><td>Eleanor Williams</td><td>Yes</td></tr> <tr><td>Chair Gilbert</td><td>Yes</td></tr> </table> <p>Trustee Vidal provided an overview of the work of the Committee on updating the outdated By-Laws. She asked that all Trustees review and provide any comments or suggestions. These updated By-Laws will be put forth for a vote at the June meeting. She further explained that this is a first step as the Governance Committee will be taking a much more involved and intentional role. Chair Gilbert extended his thanks to the Committee for this work.</p>	Charles Epstein	Yes	Trustee Gi	Yes	Ted Hebert	Yes	Suzanne Parker	Yes	Ivonne Vidal	Yes	Eleanor Williams	Yes	Chair Gilbert	Yes
Charles Epstein	Yes														
Trustee Gi	Yes														
Ted Hebert	Yes														
Suzanne Parker	Yes														
Ivonne Vidal	Yes														
Eleanor Williams	Yes														
Chair Gilbert	Yes														
<p><b>AUDIT AND FINANCE COMMITTEE REPORT</b></p>	<p>Vice President Sampath asked for a correction be made to the Agenda in the Motion to <i>say Move that the Board of Trustees approve the <u>Third</u> Quarter Statement of Revenue and Expenses as presented at today's meeting</i> instead of <i>Move that the Board of Trustees approve the <u>Second</u> Quarter Statement of Revenue and Expenses as presented at today's meeting</i> as originally posted. The original Agenda will be corrected.</p> <p>Vice President Sampath provided some highlights that the College is trending towards a balanced budget. The revenues are down about 7 percent and expenses are down a similar amount so we are trending in the right direction. At the June meeting, he will provide the FY 2022 budget and an update on stimulus funding.</p> <p>Comptroller Foster provided an overview of the Third Quarter Statement of Revenue and Expenses. He provided a correction to the commentary in Business &amp; Community Services. It should have said that revenues are running <u>75.6%</u> over budget, not 65.78% over budget.</p> <p>A motion was made by Trustee Williams and seconded by Trustee Hebert to approve the Third Quarter Statement of Revenue and Expenses.</p> <p><b>Roll Call Vote:</b></p> <table style="width: 100%;"> <tr><td>Charles Epstein</td><td>Yes</td></tr> <tr><td>Trustee Gi</td><td>Yes</td></tr> </table>	Charles Epstein	Yes	Trustee Gi	Yes										
Charles Epstein	Yes														
Trustee Gi	Yes														

	<p>Ted Hebert                      Yes                  Suzanne Parker                Yes                  Ivonne Vidal                    Yes                  Eleanor Williams                Yes                  Chair Gilbert                    Yes</p>
<p><b>CHAIR’S REMARKS</b></p>	<p>Chair Gilbert shared highlights since the last Board meeting.</p> <ul style="list-style-type: none"> <li>• Continues to meet weekly with President Royal on a number of items, such as the new Vice President for Academic and Student Affairs, the Demand for Change Letter, Commencement and Town Hall Meetings.</li> <li>• On May 3<sup>rd</sup>, there was joint meeting with the HCC Foundation Chairman, Corey Murphy, Vice President Sbriscia, and President Royal.</li> <li>• Reminded Trustees that the Nominating Committee will be providing nominations at the Annual meeting in June for the positions of Vice Chair and Secretary.</li> <li>• Also reminded Trustees of the half-day Retreat happening on Wednesday, June 23<sup>rd</sup> from 9 am to 1 pm. The focus will be on Assessment</li> </ul> <p>Trustee Gi shared an update on the progress of the student government over this semester. The Student Senate was honored to have the Board’s Equity Committee attend to hear ideas and to use the opportunity to share the student vision of equity and provide a summary of the projects.</p>
<p><b>PRESIDENT’S REPORT</b></p>	<p>President Royal congratulated the Student Trustee, Carolina Pena.</p> <p><u>Celebrating Academic Achievements</u> – presented by Dr. Amy Brandt, Health Sciences and Culinary Division</p> <div data-bbox="527 1207 1469 1680"> <p><b>HS &amp; CUL Highlights</b></p> <p>Board of Trustees Presentation                  May 25, 2021                  Amy Brandt, Ph.D., Dean</p> <p><b>HOLYOKE COMMUNITY COLLEGE</b>   <b>DIVISION HIGHLIGHTS</b></p> </div>

## Accreditation Statuses



**Nursing ASN:** Accredited, Next Site Visit – Spring 2025

Chair: Kayla Aliengena MSN, RN-BC

**Nursing PN:** Accredited, Next Site Visit – Fall 2024

Chair: Tina Jacques RN, MSN

Director of Nursing: Teresa K. Beaudry MSN, RN

**Radiologic Technology:** Accredited, Next Site Visit – Fall 2024  
Chair: Mary Buckley, MSRS, R.T. (R)(CT)



**Veterinary Technician:** Full Accreditation, Next Evaluation - 2024

Chair: Jennifer York, DVM

**Culinary AAS:** Site Visit Fall 2021

Co- Chair: Warren Leigh, CEC  
Mark Anstel



HCC is the **only community college in Massachusetts** accredited by the prestigious American Culinary Federation.

**Veterinary Assistant:** Application for Approval Submitted

Chair: Jennifer York, DVM  
Faculty: Erin Jackson



**Medical Assisting:** Application in process

Chair: Wendi Tatro,  
CCMA, NREMT, MS, MPH/PHP

**ABHES:**  
**Accrediting Bureau**  
**of Health**  
**Education Schools**

## Community Impacts

### Licensure & Certification Pass Rates (as of 3/2021)

<b>ASN (Nursing):</b>	96.67% RN NCLEX (29/30)
<b>LPN (Nursing):</b>	100.00% PN NCLEX (6/6)
<b>Medical Assisting:</b>	93.00% AMT RMA (13/14)
<b>Radiologic Technology:</b>	100.00% ARRT (10/10)
<b>Veterinary Technician:</b>	100.00% VTNE Pass Rate (6/6)
<b>Culinary:</b>	100.00% NRAEF ServSafe Manager's Exam (6/6)



## Liv Anna Homstead Program Coordinator

"We have so many passionate students with unique issues in their communities. The CHW program provides a place for them to gain new skills/experience they already have, further education. Through partnership and regional employers and State stakeholders, the curriculum is attuned to the workforce needs and demands. This helps us keep the curriculum relevant to the workforce demands. As CHW roles become more prominent in primary care, behavioral health, and community health, it's critical that our students and alumni are well-positioned to enter the field, and that we maintain strong regional and state partnerships."

## COVID-19 Impacts & Responses

---



Latasha Hinton – AAS Student

Latasha Hinton, Class of 2021  
Culinary Arts Student





Pictured left:  
Eboney Skinner – AAS Student

Below: Sofia Bilgrami – Culinary  
Faculty



Caramel

Cook to 320°F

EACH STATION:

- 1 scale
- 1 mixer
- 2 bowls
- 1 whisk attach.
- 1 burner





**Thank you - Nursing Heroes!**

- |                            |                   |
|----------------------------|-------------------|
| Noelle Fournier            | Dawn Rogers       |
| Maya Grindrod              | Matthew Tetreault |
| Tera Evenson               | Savasia Crawford  |
| Nicole Sicard              | Megan Parker      |
| Pete Solis                 | Shelbi Moore      |
| Alexandra (Ali) Pinschmidt | Amarily Sepulveda |
| Analese Guerin             | Nicole Niemiec    |
| Veronica Machuca           | Jennifer Perez    |
| Sharon Copes               | Meghan LaPointe   |
| Jaime Mason                |                   |



## Program Spotlight: Veterinary Technician

**New Kennel!!**



**Veterinarian Assistant Inaugural Class**



Celebrating Academic Achievements – presented by Dr. Tricia Kiefer, Dean of Social Sciences, Business and Integrative Learning



Presented to the  
HCC Board of  
Trustees

5/25/2021

## SSBIL: WHO ARE WE?

### Social Science

- Anthropology
- Criminal Justice
- Education
- Economics
- Developmental Disabilities
- Geography
- Women Studies

- Human Services
- Psychology
- Sociology
- Political Science
- Philosophy
- History

### Business

- Accounting
- Business
- Management
- Marketing
- Hospitality
- Sports Administration
- Law

### Integrative Learning

- Honors
- Service Learning
- Learning Communities
- Liberal Arts and Science



## OPEN EDUCATIONAL RESOURCES (OER) FACULTY CHAMPIONS FELLOWSHIP

These professors  
will save our  
students  
\$97,500.00 per  
year!



***BUS101- Introduction to Business  
Professors Kelly O'Connor, Klara  
Karol, and Ellen Majka.***

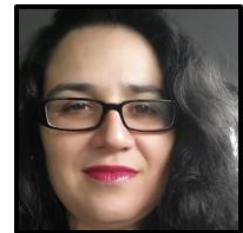


## HONORS: CREATING KNOWLEDGE, TOGETHER.

Successful Reaccreditation Site Visit Commonwealth Honors Program

What students are saying...

The Honors Program secured grant funding through the Massachusetts Commonwealth Honors Program for Culturally Responsive Pedagogy (CRP) Assignment Design Training.



**Professor Vanessa Martinez  
Coordinator of HCC Honors Program  
Elaine Marieb Chair for  
Teaching Excellence 2020**



# EDUCATION DEPARTMENT



## CRIMINAL JUSTICE: CORE



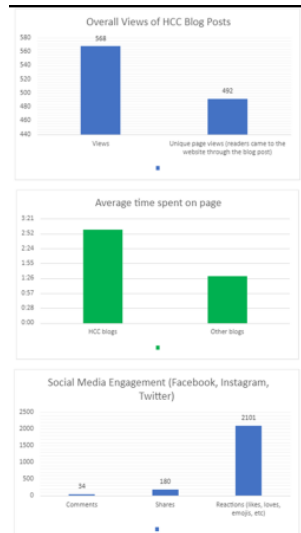
Western Mass Community, Opportunity, Resources, and Education (CORE) is a program developed by Professor of Criminal Justice Nicole Hendricks, and Professor of Economics Mary Orisich. Professors Hendricks and Orisich created CORE after a semester-long sabbatical where they taught several cohorts of women incarcerated at the WCC.

The mission of Western Mass CORE is to work in jails, in the community, and at HCC to develop and maintain academic pathways for people impacted by the criminal legal system, as well as to facilitate linkages to local colleges and universities.

Professor Hendricks and Orisich won a Bridge to College grant. This grant will provide supports for currently incarcerated individuals and provide an opportunity for them to enroll in a college-level 7-week course this summer called, *Making Change Happen: The Role of Gender, Race, Class and Culture*.



## SERVICE LEARNING: MAKING A DIFFERENCE DURING THE PANDEMIC



Eric Carle  
Social  
Media  
Engagement  
Statistics  
between  
11/22/2020 -  
2/10/2021

"The **Service-Learning Conference** was amazing. I wouldn't have expected anything less. We begin school just to get a degree but the journey that is paved and the connections that are made are the *real* degree.... Forever grateful for the opportunities that HCC had given me!"  
Jessica Cardona, current HCC student.







EAB Navigate Demo – presented by Renee Tastad, Assistant Vice President,  
Student Affairs & Dean of Enrollment Management



## EAB Navigate Launch

May 25, 2021

**HOLYOKE**  
**COMMUNITY**  
**COLLEGE**

Educate. *Inspire.* Connect.

# Overview

How did we get here?

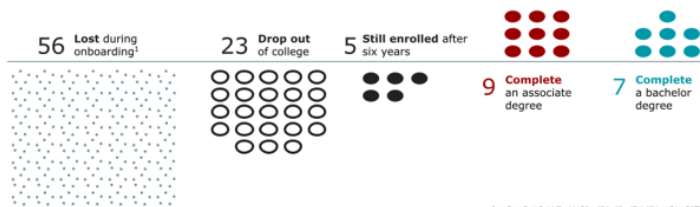
Where are we now?

What does the future look like?

Educate. Inspire. Connect.

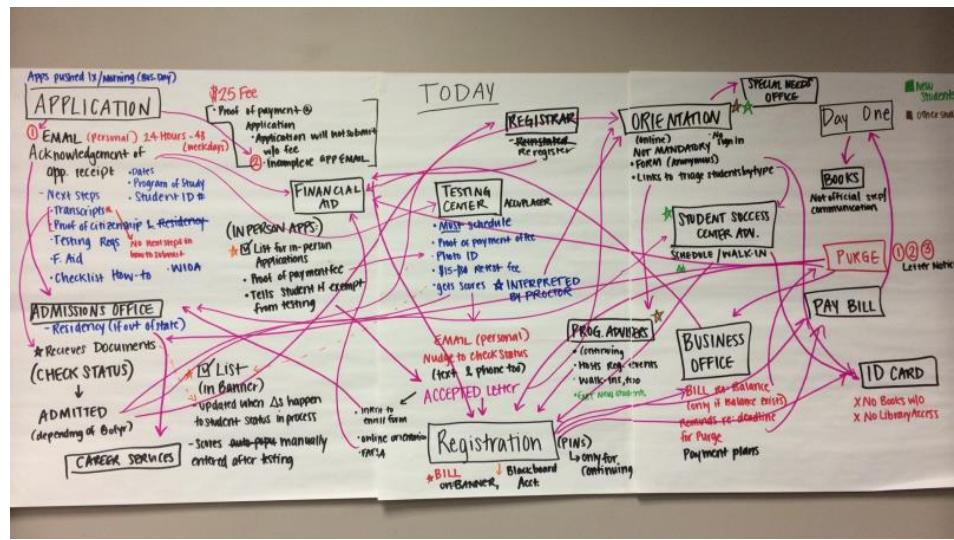
## Widening the Recruitment Funnel Can Only Do So Much Until We Fix the Full Pipeline

For Every 100 Students Who Apply to a Two-Year School...



Source: Journal of Research in Higher Education, Vol. 47, No. 1, 2006. Copyright 2006 by Sage Publications. All rights reserved.

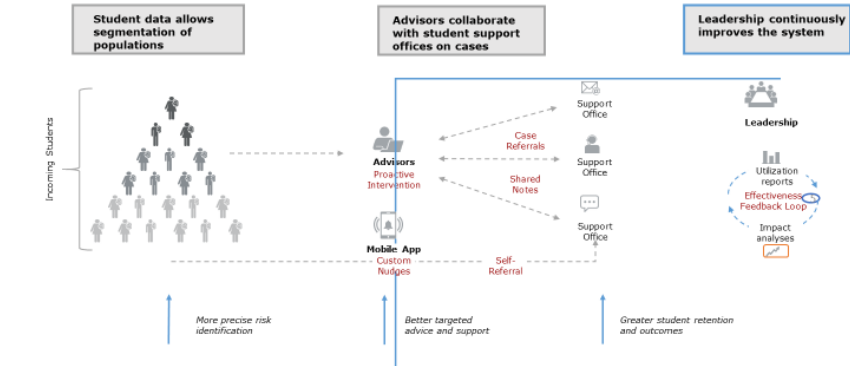
Educate. Inspire. Connect.





## New Structure + Technology Leads to Greater Retention

### The Coordinated Care Network



## EAB Navigate



## Access all the tools you need to support student success on campus

Navigate, our Student Success Management System, is an enterprise-level technology that links administrators, advisors, deans, faculty, other staff, and students in a Coordinated Care Network designed to help community colleges and universities proactively manage student retention and success to deliver a return on education.

We like to explain Navigate in three pillars—Intelligence, Strategic Care, and Smart Guidance. This diagram represents how it all connects. These elements are infused throughout our platform to ensure all stakeholders can holistically support students and inflect real change.

Educate. Inspire. Connect.

**David Johnson**

Overview | Path | Academic Plan | Success Progress | History | Class Info | Major Explorer

Course Grade D/F	Repeated Courses	Withdrawn Courses	Missed Success Markers
2	1	0	0
Cumulative GPA	Total Credits Earned	Credit Completion Ratio	Predicted Risk:
3.55	120	85%	Low

**Biology**  
College of Arts & Science

STUDENT ID: JH129047    CLASSIFICATION: Fourth Year    MOST RECENT ENROLLMENT: Spring 2018

<b>Advisors</b>	<b>Tutors/Mentors</b>
Jack Whitten Advisor	Tom Bennett Tutor

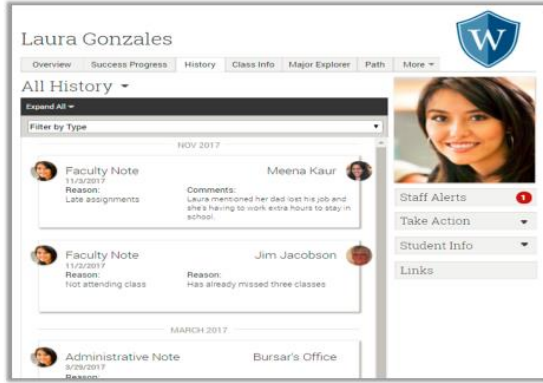
Goals & Interests (supplied by the student)

<b>Favorite Majors</b>	<b>Favorite Subjects</b>
Psychology Criminal Justice	Math Psychology

Staff Alerts | Take Action | Student Info | Links

- Team approach
- Informed
- Coordinated effort
- Early Alerts
- Case referrals
- Centralized notes
- Reporting

Educate. Inspire. Connect.



- Actionable data
- Predicted risk
- Transcript history
- Credit trends
- Alert flags
- Advisor and Tutor
- Engagement



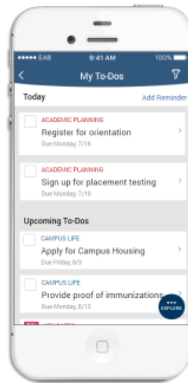
Educate. Inspire. Connect.



- Improve efficiency
- Proactive advising
- Targeted outreach
- Responsive scheduling
- Prompt for follow-up
- Reports



Educate. Inspire. Connect.



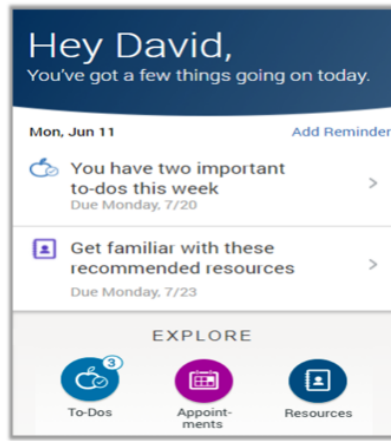
### Guided Onboarding

A timeline of to-dos helps students navigate the transition to college with timely, customized support. Alert notifications remind students about important deadlines and overdue tasks.

The experience is customized based on student SIS and intake survey data; the timeline dynamically updates based on student progress and in-app activity.



Educate. Inspire. Connect.



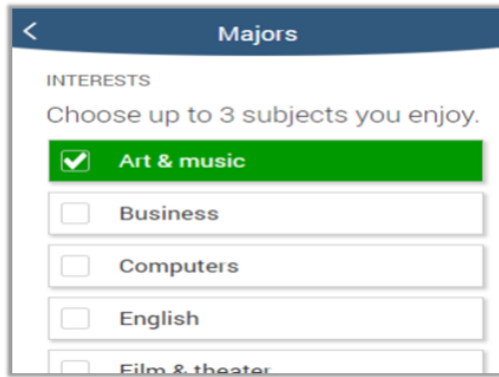
### Pivotal Moments Path and Term-to-Term Tools

Onboarding: students can see important college milestones disaggregated into tasks and alerts to help them plan their term.

Self-service tools allow students to connect with their personal success team, schedule their week, and receive customized guidance.



Educate. Inspire. Connect.

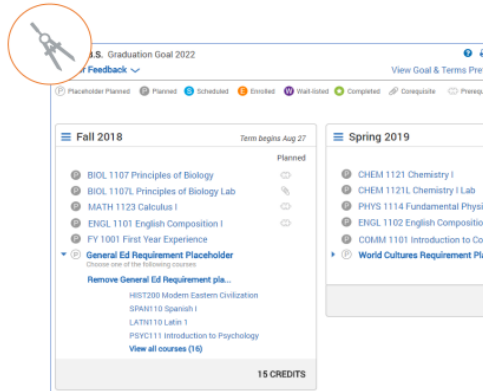


### Program Explorer

The Program Explorer tool simplifies the major selection process, allowing students to make simpler, smarter decisions early in their college experience. After capturing students' interests and career preferences, the Program Explorer generates a customized a list of best-fit programs and job recommendations.



Educate. Inspire. Connect.



### Course and Term Planning

The planning tool helps students to build academic plans to optimize for on-time graduation by co-locating degree maps, program requirements, and completed coursework in one intuitive platform.

Automated guardrails alert students to common planning errors and inefficiencies like out-of-sequence courses and unproductive credits.



Educate. Inspire. Connect.

**Action: Academic Plan Updates**

LA Lisa Alexander  
Jun 18, 2020

Added a course to give you 15 credits.

The following are the suggestions made to your plan:

- PSY260 added to Fall 2020
- Changes to your template requirements have been made

- Lisa Alexander

\*Action required! Please resolve all suggestions within the Planner tab.

[Resolve Suggestion\(s\) >](#)

### Shared Workspace

The shared workspace fosters ongoing collaboration between advisor and student and encourages meaningful interactions.

Advisors can edit student plans, add comments, flag courses, and send messages explaining the changes. Using Advanced Search, advisors can easily identify students with planning errors, and then contact those students through targeted campaigns.



Educate. Inspire. Connect.

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
8 am							
9 am							
10 am		BIOL 1107		BIOL 1107		BIOL 1107	
11 am		CHEM 1121L		CHEM 1121L		CHEM 1121L	
12 pm		ENGL 1101		ENGL 1101		ENGL 1101	
1 pm		BIOL 1107L				FY 1001	
2 pm							
3 pm							
4 pm		CHEM 1121		CHEM 1121			
5 pm			HIST 200		HIST 200		
6 pm							
7 pm							
8 pm							

### Best-Fit Scheduling and One-Click Registration



Educate. Inspire. Connect.

## Roll-Out Strategy

Understanding the Typical Implementation Process

#### Navigate Staff (Strategic Care)



#### Navigate Student (Milestone Guidance)



#### Academic Planning



\*Phases may not be concurrent

**Phase I Focus:** Ensure advising workflow is optimized

**Phase II Focus:** Expand to additional users and begin utilizing analytics available.

- Advisors, faculty, student success users and students can schedule appointments with one another and use Academic Planning with initial student and advisor groups in phases
- High utilization of key features by user groups

## Return on Investment - One College's Example

### Year One, Term 1 Revenue

**Improvement in summer melt in Term One, Year One from Navigate.** We calculate the additional tuition revenue to be earned by improving the applicant-to-enrollee conversion rate via the Navigate platform. This projection is based on results at Danville Community College, where applicant conversion rose 4.6 percentage-points within the first term of EAB partnership, an 11% gain. Below, we assume a conservative 5% increase in applicant conversion.

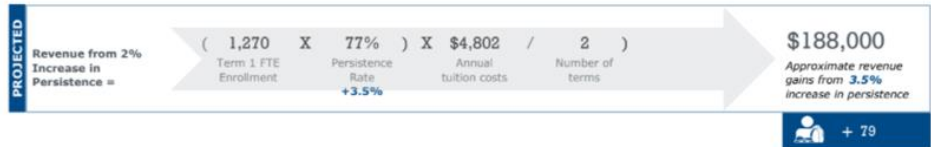


Educate. Inspire. Connect.

## Return on Investment

### Year One, Term 2 Revenue

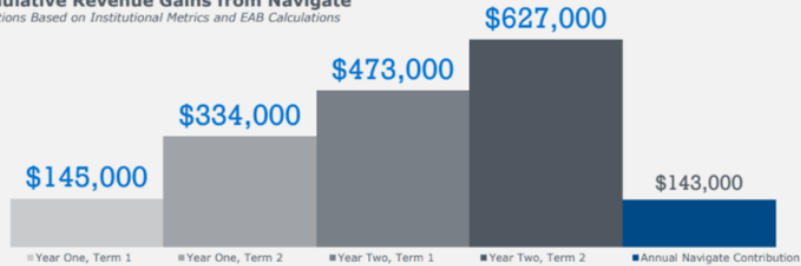
**Improvement in term-to-term attrition and additional revenue in Year One, Term 2 from Navigate.** We follow the same student cohort and calculate the additional tuition revenue to be earned by improving term-to-term attrition via the advisor functionality in Navigate. This projection is based on results at an EAB member institution and evidence from national research on community college student attrition.



Educate. Inspire. Connect.

### Cumulative Revenue Gains from Navigate

Projections Based on Institutional Metrics and EAB Calculations



Sources: Public Agenda, "With Their Whole Lives Ahead of Them," 2009; U.S. Dept. of Ed., "Retention-Promising and Practical Strategies," 2014; CCRC, "Community College Facts"; NCEES, "Institutional Retention and Graduation Rates for Undergraduate Students," 2015; CCSSE, "A Matter of Degrees"; EAB interviews and analysis.

Educate. Inspire. Connect.

## Anticipated Outcomes - Increases

- Increase admitted student yield (admit to enroll in admitted term) to **70%** by Fall 2025
- Increase fall-to-spring retention rate by 4 percentage points (up from 76% Fall 2019 to Spring 2020 to **80%**) for all new first-time-degree-seeking students by Spring 2026 (for Fall 2025 cohort).
  - Specifically, increase the fall-to-spring retention rate of new first-time-degree-seeking Black and Latinx students by 10 percentage points, from 70% to **80%**
- Increase on-time credit accumulation for all students from 31% to **50%** by Fall 2025.
  - Specifically, increase on-time credit accumulation for Latinx students from 17% to **50%** by Fall 2025
  - Increase on-time credit accumulation for Black students from 13% to **50%** by Fall 2025.
- Increase fall-to-fall retention for all first-time degree-seeking students of color to 51% by Fall 2025
- Increase the number of students participating in work-based experiences while enrolled at HCC by 2 percentage points, from 23% to 25%

Educate. Inspire. Connect.

## Anticipated Outcomes - Increases

- ↑ Admitted student yield (admit to enroll in admitted term) to **70%** by Fall 2025
- ↑ Fall-to-spring retention rate to **80%** (new first-time-degree-seeking students) by Spring 2026.
  - Specifically, ↑ rate for Black and Latinx (new first-time-degree-seeking students) from 70% to **80%**
- ↑ On-time credit accumulation for all students from 31% to **50%** by Fall 2025.
  - Specifically, ↑ credit accumulation for Latinx students from 17% to **50%** by Fall 2025
  - Specifically, ↑ credit accumulation for Black students from 13% to **50%** by Fall 2025.
- ↑ Fall-to-fall retention for all first-time degree-seeking students of color to **51%** by Fall 2025
- ↑ Number of students participating in work-based experiences while enrolled at HCC from 23% to **25%**

Educate. Inspire. Connect.

## Anticipated Outcomes - Decreases

- Decrease the retention rate gap between first-time degree-seeking white students and students of color to 5 points by Fall 2025
- Decrease the graduation rate gap between first-time degree-seeking white students and students of color to 7 points by Fall 2025
- Reduce the default debt rate by 2 points down to 11%
- Decrease our students "lack of finances" response rate on CCSSE by 5% down to 40%

Educate. Inspire. Connect.



## EAB Navigate Leadership Team

Beth Breton  
Kelly Champagne  
Eric Farrell  
Andrew Fletcher  
Anne Herron  
Mark Hudgik

Lauren LeClair  
Myriam Quinones  
Linda Scott  
Linda Szalankiewicz  
Allison Wrobel  
Mi Jin Park



**HOLYOKE**  
**COMMUNITY**  
**COLLEGE**

Educate. Inspire. Connect.

## Questions & Discussion

**HOLYOKE**  
**COMMUNITY**  
**COLLEGE**

Ec

President Royal thanked the speakers today for these substantial updates.

President Royal introduced Dr. Sharale Mathis as the new Vice President for Academic and Student Affairs and read a short biography.

Vice President Herron introduced Mi Jin Park as the new Associate Director of Admissions and Onboarding.

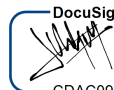
President Royal congratulated the recent award winners that were presented at the Professional Association Meeting in May:

- HCC Outstanding Classified Staff Award – Carlos Garcia
- HCC Outstanding Professional Staff Award – Jennifer Adams
- Elaine Marieb Faculty Chair for Teaching Excellence – Raul Gutierrez

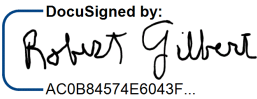


<b>ADJOURNMENT</b>	<p>On a motion by Trustee Epstein and seconded by Trustee Williams it was <b>VOTED</b> to adjourn today's meeting.</p> <p><b>Roll Call Vote:</b></p> <table><tr><td>Trustee Gi</td><td>Yes</td></tr><tr><td>Suzanne Parker</td><td>Yes</td></tr><tr><td>Ivonne Vidal</td><td>Yes</td></tr><tr><td>Eleanor Williams</td><td>Yes</td></tr><tr><td>Chair Gilbert</td><td>Yes</td></tr></table> <p>The meeting was adjourned at 9:34 am.</p>	Trustee Gi	Yes	Suzanne Parker	Yes	Ivonne Vidal	Yes	Eleanor Williams	Yes	Chair Gilbert	Yes
Trustee Gi	Yes										
Suzanne Parker	Yes										
Ivonne Vidal	Yes										
Eleanor Williams	Yes										
Chair Gilbert	Yes										

Respectfully submitted,

DocuSigned by:  


CDAC0916A5464E4...  
Ivonne Vidal, Secretary    7/8/2021  
Board of Trustees

DocuSigned by:  


Approved: Robert W. Gilbert, Jr., Chair    7/8/2021