

**NOTICE OF MEETINGS  
HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**FINANCE & AUDIT COMMITTEES**

9:15 a.m. in Frost Building, Barrett Conference Room

<b>Date</b>	<b>Committee</b>	<b>Standing Topic</b>
March 27, 2018	<i>No Trustees Meeting</i>	
<b>April 3, 2018</b>	<b>Finance Committee</b>	<b>Fee Proposal review and approval</b>
<b>April 24, 2018</b>	<b>Finance Committee</b>	<b>3<sup>rd</sup> Quarterly Report; FY19 Budget review and approval (if time allows)</b>
<b>May 7-11, 2018 (TBD)</b>	<b>Finance Committee</b>	<b>FY19 Budget review and approval. (If necessary) Reserve Policy review and revision. Bid Threshold recommendation</b>
<b>May 22, 2018</b>	*	
<b>June 26, 2018</b>	*	
July 24, 2018	<i>No Trustees Meeting</i>	
<b>August 28, 2018</b>	<b>Audit Committee &amp; Finance Committee</b>	<b>Year End Discussion</b>
<b>September 25, 2018</b>	*	
<b>October 9-12, 2018 (TBD)</b>	<b>Audit Committee &amp; Finance Committee</b>	<b>Approval of Audited Financial Statements</b>
<b>October 23, 2018</b>	<b>Finance Committee</b>	<b>1<sup>st</sup> Quarterly Report, Investments</b>
<b>November 27, 2018</b>	*	
<b>December 25, 2018</b>	<i>No Trustees Meeting</i>	
<b>January 22, 2019</b>	<b>Finance Committee</b>	<b>2<sup>nd</sup> Quarterly Report</b>
<b>February 26, 2019</b>	*	
March 26, 2019	<i>No Trustees Meeting</i>	
<b>April 6, 2019</b>	<b>Finance Committee</b>	<b>Fee Proposal review and approval</b>

*\*meetings of either committee can be scheduled as necessary*