

HCC Service-Learning Faculty Fellows Program

Call for Applications

The purpose of this program is to support a faculty member—or a Learning Community team who share a course—in developing a new service learning course or redesigning an existing course to incorporate student service to the community.

Proposal Requirements:

Faculty must submit a complete proposal to Lisa Mahon, Don 357. Deadlines are announced via email every semester or contact Lisa at X2369 for more information. The proposal must consist of the following components:

1. An application cover sheet.
2. A short, 1-2 page description of the proposed course that:
 - a. identifies the learning outcomes that you expect service learning to facilitate
 - b. addresses how the following criteria for a SL course will be incorporated into the course.
How will you:
 - i. Involve students in a substantive, ongoing service activity that is **directly integrated into the curriculum** in a significant way.
 - ii. Develop the service component *cooperatively with community partners* so that it **meets needs identified by the community**.
 - iii. Prepare students for their work in the community (i.e. an **orientation** that addresses cultural competence as many students may not be used to working with certain populations).
 - iv. Require systematic and regular **reflection, monitoring, reporting and assessment** of the service experience—both with faculty, community partners, and with other students (e.g., oral presentations, submitting a journal or a final paper that synthesizes the service experience and reading assignments). Faculty should also closely monitor students' work in the community and ask both students and **community partners** about the effectiveness of students' work.

Assess the impact of the SL component.

vi.

Components of the Program and Expectations for Service-Learning Faculty Fellows:

- THREE faculty will be selected each semester to become SL Faculty Fellows.
- Each SL Faculty Fellow will receive **one course reassignment during the first semester in the**

program or a stipend of \$3000 (\$1500 in the first semester and \$1500 in the semester the course is taught) for a two-semester commitment from each SL Faculty Fellow.

- During the **first semester**, the SL Faculty Fellows will collaborate with community partners and their cohort to develop their SL course or revision of existing course to include a SL component.
- During the **second semester**, the SL Faculty Fellows will teach their SL course, assess their students' learning outcomes and present their SL courses to the next round of SL Faculty Fellows.
- After participating in the program, faculty may be occasionally asked to serve as mentors for other faculty who are interested in doing similar projects.
- Throughout **the two semesters**, the SL Faculty Fellows will meet **ONCE PER MONTH** in a seminar setting with the Service Learning Coordinator to provide ongoing peer support, discussion, and review of their courses at every stage.

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Application Cover Sheet

Name _____

Title _____ Department _____

Telephone _____ E-mail _____

Proposed Course Title _____

Credits _____ Anticipated enrollment _____

I understand that as a member of the Service-Learning Fellow faculty cohort, I will attend all scheduled meetings during my first and second semester in the program and I will teach my service-learning course NO LATER THAN my third semester in the program.

Name/Signature _____ Date _____

Division Dean's Signature _____ Date _____

Department Chair's or Supervisor's Signature _____ Date _____

Submit proposal to:

Lisa Mahon, Service-Learning Coordinator, Don 357 office, Don 370 mailbox, x2369