HCC Service-Learning Faculty Fellows Program

Call for Applications

The purpose of this program is to support a faculty member—or a Learning Community team who share a course—in developing a new service learning course or redesigning an existing course to incorporate student service to the community.

Proposal Requirements:
Faculty must submit a complete proposal to Lisa Mahon, Don 357. Deadlines are announced via email every semester or contact Lisa at X2369 for more information. The proposal must consist of the following components:

1. An application cover sheet.
2. A short, 1-2 page description of the proposed course that:
   a. identifies the learning outcomes that you expect service learning to facilitate
   b. addresses how the following criteria for a SL course will be incorporated into the course. How will you:
      i. Involve students in a substantive, ongoing service activity that is directly integrated into the curriculum in a significant way.
      ii. Develop the service component cooperatively with community partners so that it meets needs identified by the community.
      iii. Prepare students for their work in the community (i.e. an orientation that addresses cultural competence as many students may not be used to working with certain populations).
      iv. Require systematic and regular reflection, monitoring, reporting and assessment of the service experience—both with faculty, community partners, and with other students (e.g., oral presentations, submitting a journal or a final paper that synthesizes the service experience and reading assignments). Faculty should also closely monitor students’ work in the community and ask both students and community partners about the effectiveness of students’ work.
   Assess the impact of the SL component.

Components of the Program and Expectations for Service-Learning Faculty Fellows:

- THREE faculty will be selected each semester to become SL Faculty Fellows.
- Each SL Faculty Fellow will receive one course reassignment during the first semester in the
program or a stipend of $3000 ($1500 in the first semester and $1500 in the semester the course is taught) for a two-semester commitment from each SL Faculty Fellow.

- During the first semester, the SL Faculty Fellows will collaborate with community partners and their cohort to develop their SL course or revision of existing course to include a SL component.
- During the second semester, the SL Faculty Fellows will teach their SL course, assess their students’ learning outcomes and present their SL courses to the next round of SL Faculty Fellows.
- After participating in the program, faculty may be occasionally asked to serve as mentors for other faculty who are interested in doing similar projects.
- Throughout the two semesters, the SL Faculty Fellows will meet ONCE PER MONTH in a seminar setting with the Service Learning Coordinator to provide ongoing peer support, discussion, and review of their courses at every stage.
I understand that as a member of the Service-Learning Fellow faculty cohort, I will attend all scheduled meetings during my first and second semester in the program and I will teach my service-learning course NO LATER THAN my third semester in the program.

Name/Signature

Division Dean's Signature

Department Chair's or Supervisor's Signature

Submit proposal to:

Lisa Mahon, Service-Learning Coordinator, Don 357 office, Don 370 mailbox, x2369