Holyoke Community College Honors Program

Honors (HON 201) 1 to 3 Credit Project

Final Submission Form

Semester: ________, 20___.
Date: _____________, 20___.

Project Type (Circle one):
A. Research Project
B. Creative Project
C. Civic Engagement/Service Learning Project
D. Fieldwork/Lab Work
E. Original Project / Problem-Based Project or Advanced Research Project

A student who fills out this final submission should have already done the online proposal submission form for HON 1 to 3 credit option and received feedback from the Honors Program Coordinator and/or the Honors Sub-Committee. This completed checklist is to be submitted to the Honors Program Coordinator along with the completed Honors Project and a short report/analysis (1-2 pages) in which the student describes, explains, and evaluates their work.
Part One: Project Information

Student: ________________________________  Student number: __________________

Course from which this project arises (number and section): _______________________

Faculty Mentor & Discipline: _______________________________________________

Title of Honors Project: ____________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Thesis/hypothesis or purpose of Honors Project: ______________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Part Two: Style – If the Project is written, what style does it utilize?

☐ APA   ☐ MLA   ☐ Chicago   ☐ Other   ☐ NA

If you marked other, please explain: ___________________________________________

Part Three: Research

I certify that the student conducting this Honors Project has consulted me in regard to
research, and that this project is either of a creative nature which does not require
traditional library resources, or that the student has conducted initial research that
satisfies the breadth and rigor expected of an Honors Project.

HCC Reference Librarian: __________________________________________________

Signature: ___________________________________________________________  Date: _____________
Part Four: Instructor Approval

I certify that this project meets Honors criteria including exceeding traditional coursework, expanding research knowledge in area and/or developing a creative work.

Supervising Instructor: __________________________ Date: __________

Signature: __________________________________________ Grade: __________

Instructor’s remarks: __________________________________________________

_____________________________________________________________________

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_____________________________________________________________________

_____________________________________________________________________

(Feel free to attach a separate sheet if more space is needed)

Part Five: Honors Project

☐ Attached is the Honors Project.

☐ Attached is the short report/analysis (1-2 pages) in which students describe, explain, and evaluate their work.
Part Six: Honors Program Coordinator Recommendation

The HCC Honors Program Coordinator has reviewed the faculty mentor's feedback, student’s short report/analysis and recommends the following action for this Honors Project:

☐ Accept

☐ Accept with revision

☐ Return for further revision

Signature, HCC Honors Program Coordinator:

___________________________________________________    Date:  _____________

Remarks:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
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________________________________________________________________________
