

A background image of four diverse students (two men and two women) walking towards the camera in a long, arched hallway. They are all smiling and carrying backpacks or books. The hallway has high ceilings with arched windows and a polished floor.

INTRODUCING THE NEW **BNC ADOPTION & INSIGHTS PORTAL** Faculty

Introducing the Adoption & Insights Portal (AIP)

AIP was developed by Barnes & Noble College to solve challenges faced by our higher education partners in the areas of discovering, selecting, and monitoring course material adoptions.

Powered by your Student Information System (SIS), AIP delivers a highly personalized, streamlined, action-oriented user experience for faculty, staff, administrators, and academic leadership.

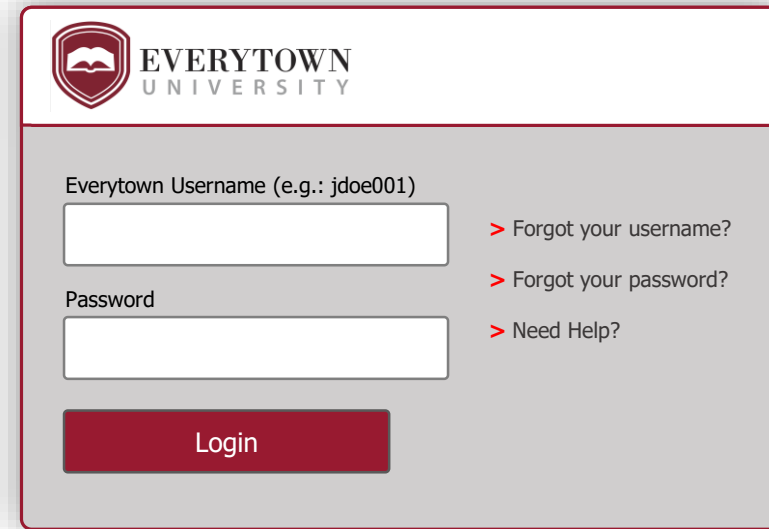
With AIP, faculty and staff can easily manage and submit course material adoptions each term.

A grayscale photograph of a stack of books and a laptop on a desk. The books are stacked on the left, and a laptop is open to the right. The background is blurred, showing what appears to be a window with trees outside. The entire image is overlaid with a semi-transparent dark gray rectangle.

Getting Started with AIP

How do I log in?

- The Adoption & Insights Portal lets you log in with your institution credentials via a link to AIP in your SIS or Learning Management System (LMS)
- You can also access AIP through the link in your Adoption Reminder emails



EVERYTOWN UNIVERSITY

Everytown Username (e.g.: jdoe001)

> Forgot your username?

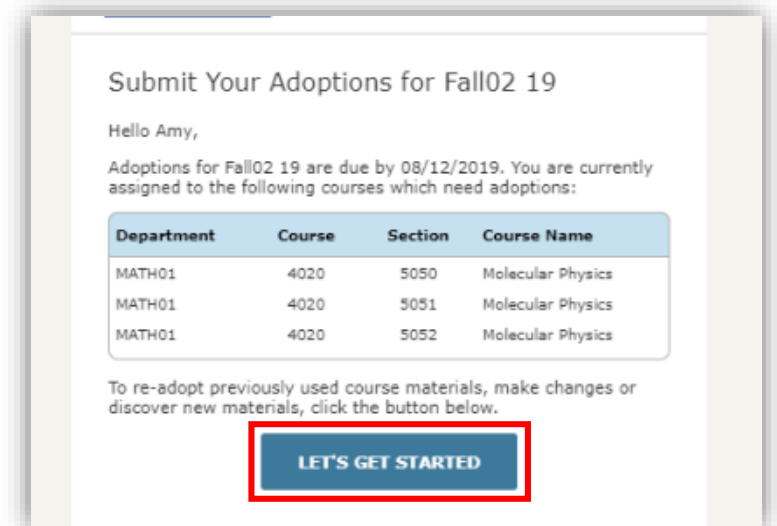
Password

> Forgot your password?

> Need Help?

Login

Note: this is an example and only for illustrative purposes



Submit Your Adoptions for Fall02 19

Hello Amy,

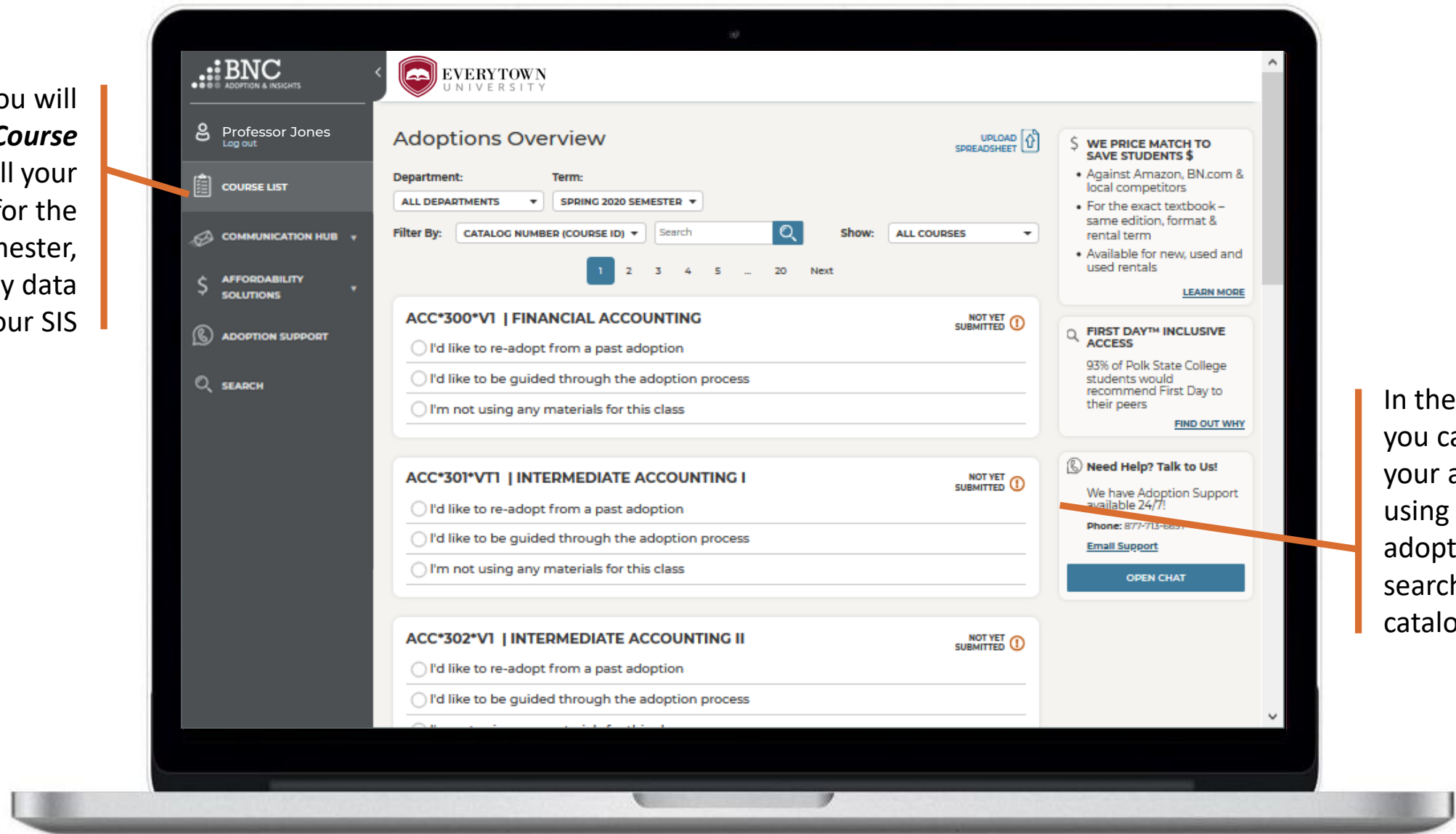
Adoptions for Fall02 19 are due by 08/12/2019. You are currently assigned to the following courses which need adoptions:

Department	Course	Section	Course Name
MATH01	4020	5050	Molecular Physics
MATH01	4020	5051	Molecular Physics
MATH01	4020	5052	Molecular Physics

To re-adopt previously used course materials, make changes or discover new materials, click the button below.

LET'S GET STARTED

As faculty, you will land on the **Course List** and see all your courses for the term/semester, powered by data from your SIS

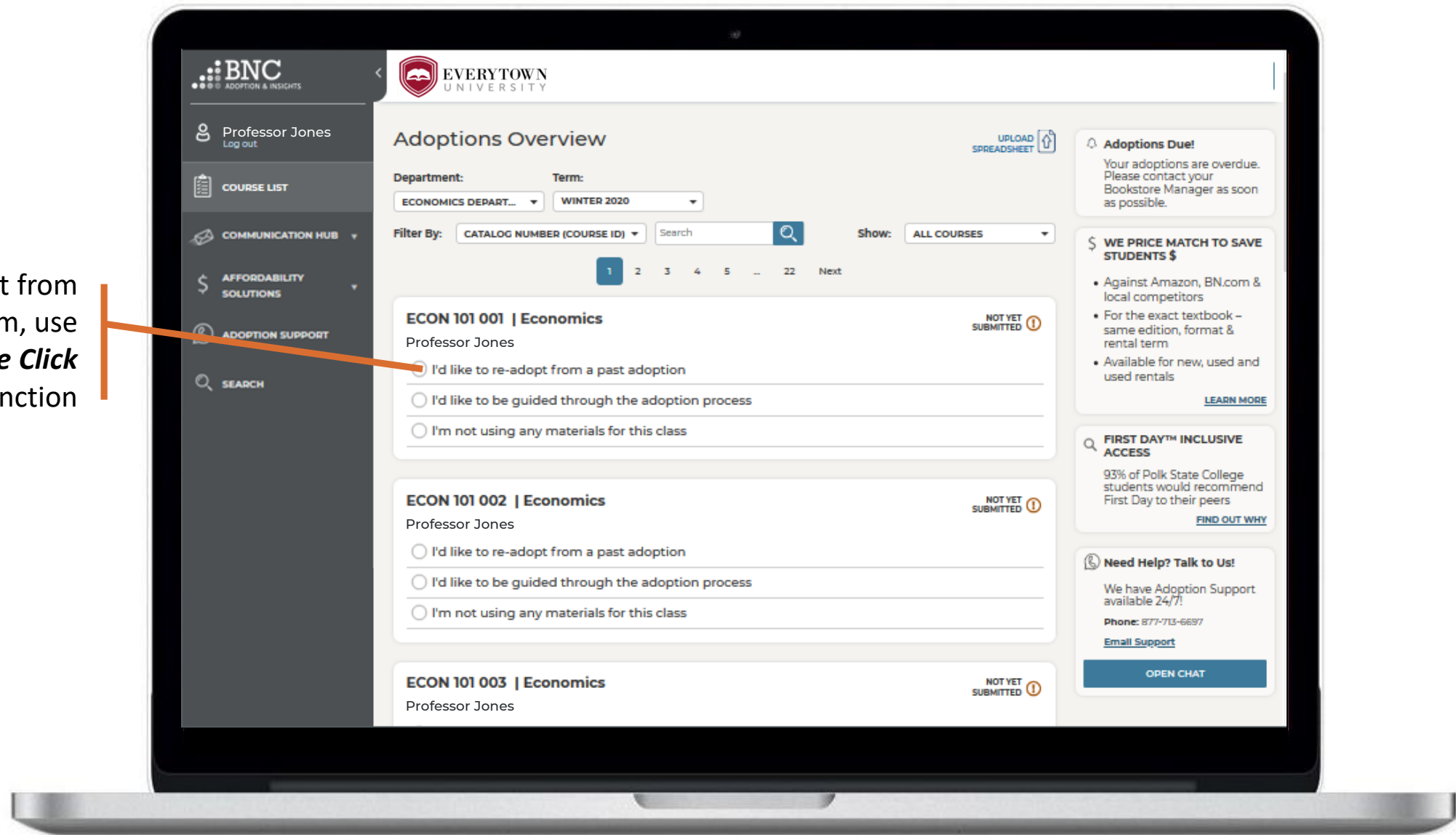


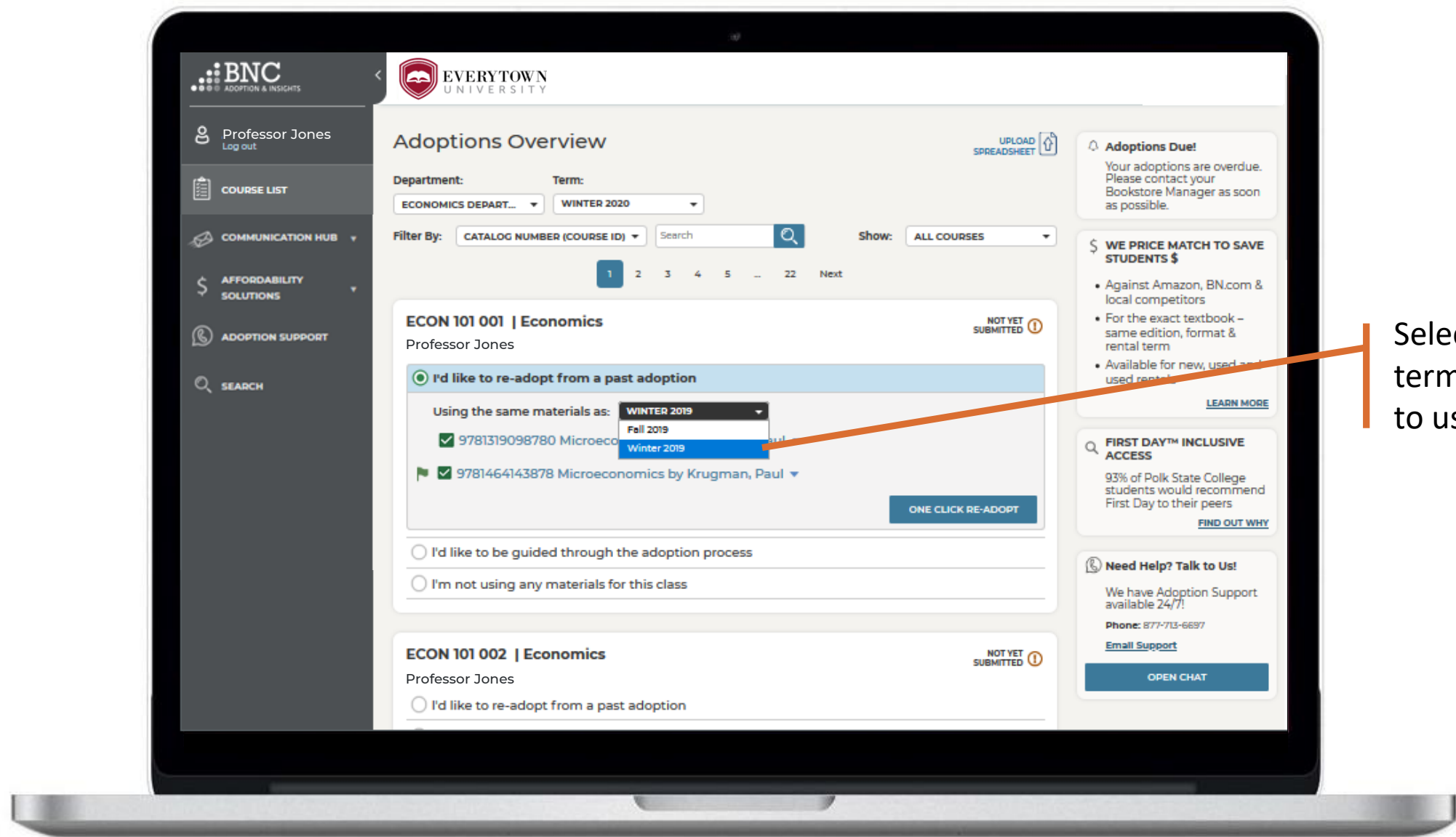
In the Course List, you can submit your adoptions by using your adoption history, searching the catalog, and more.



Course List One Click Re-Adopt

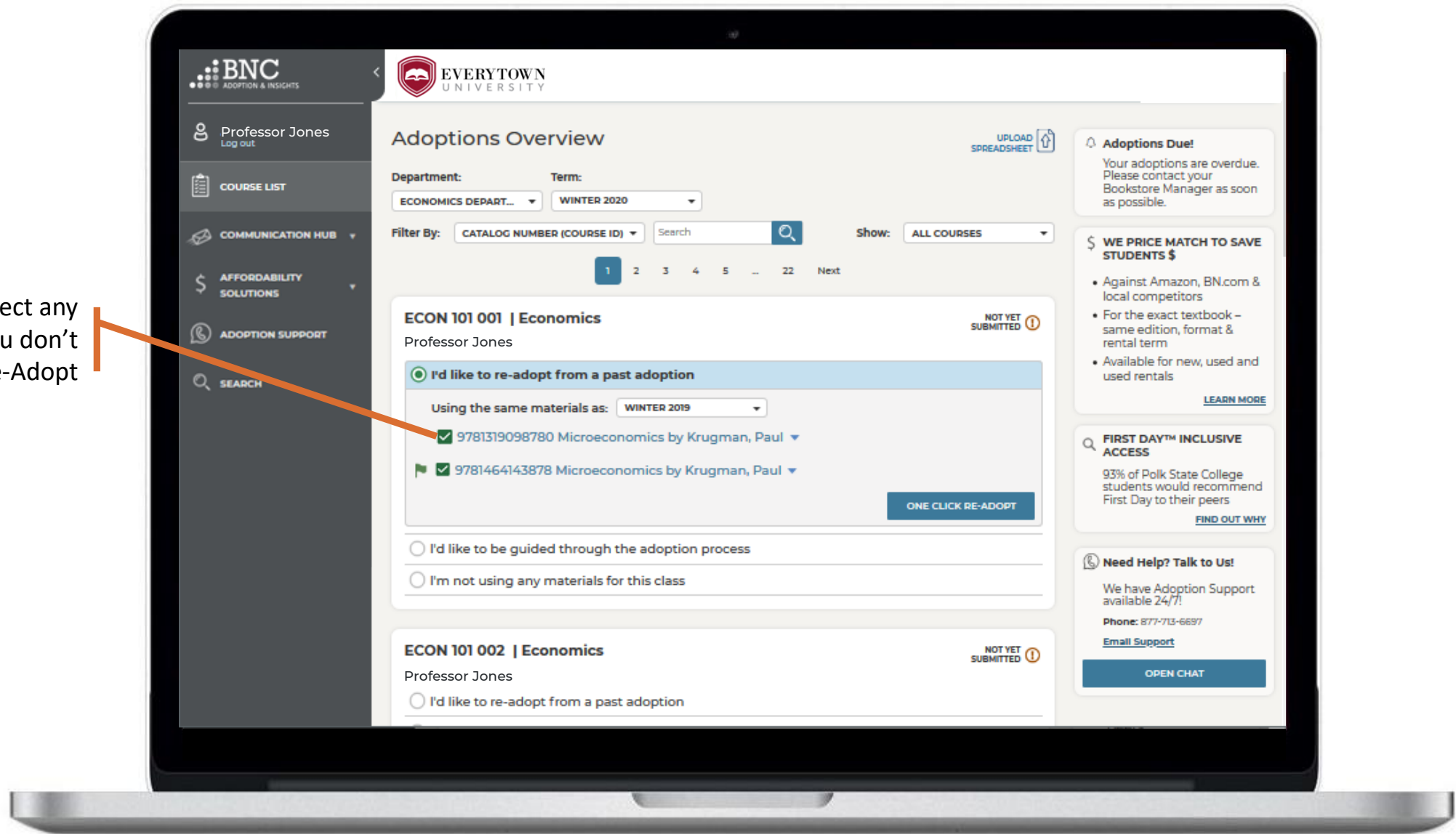
To Re-Adopt from
a past term, use
the new **One Click
Re-Adopt** function



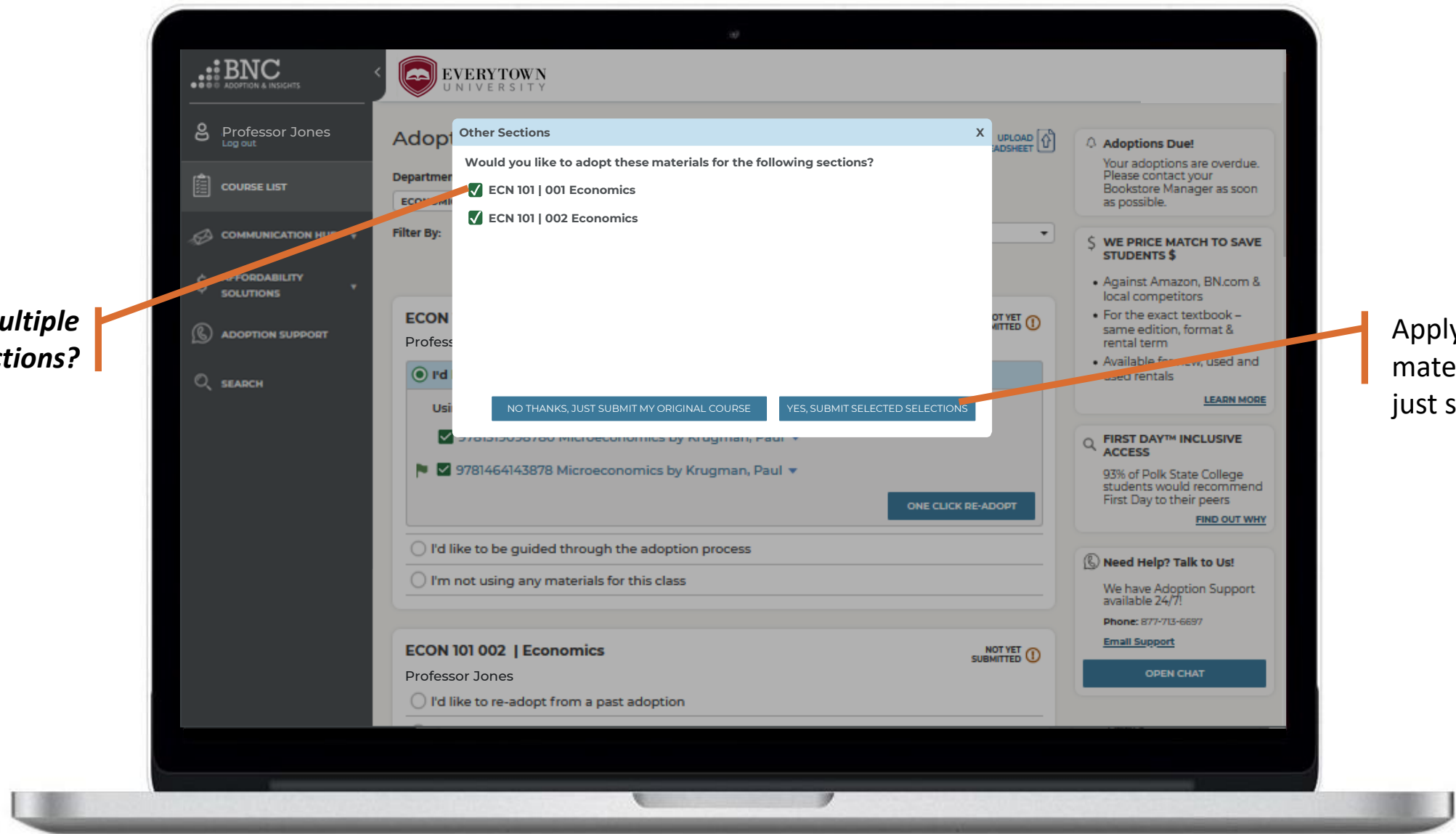


Select which term you want to use

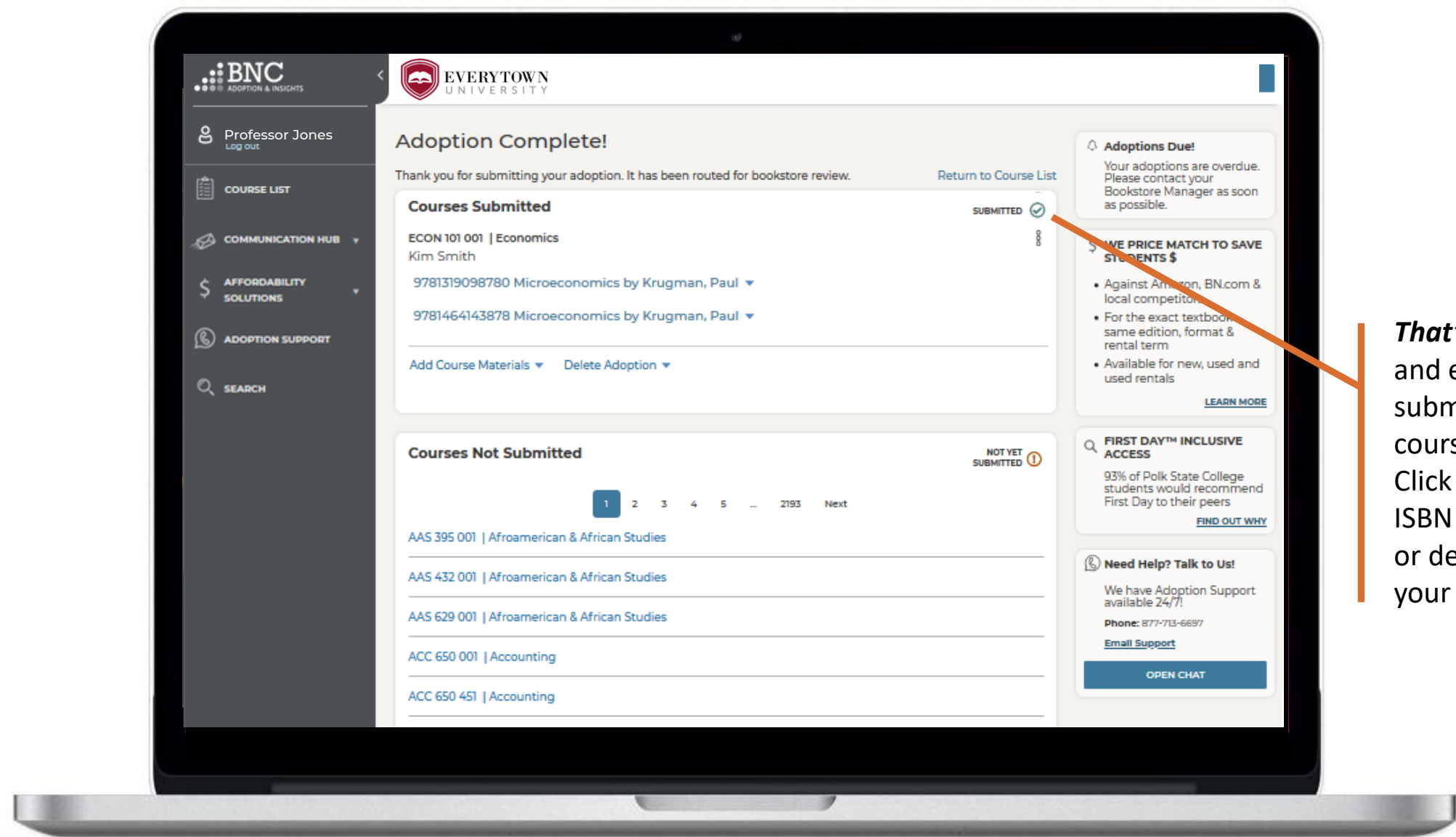
Deselect any materials you don't want to Re-Adopt



Teaching multiple sections?



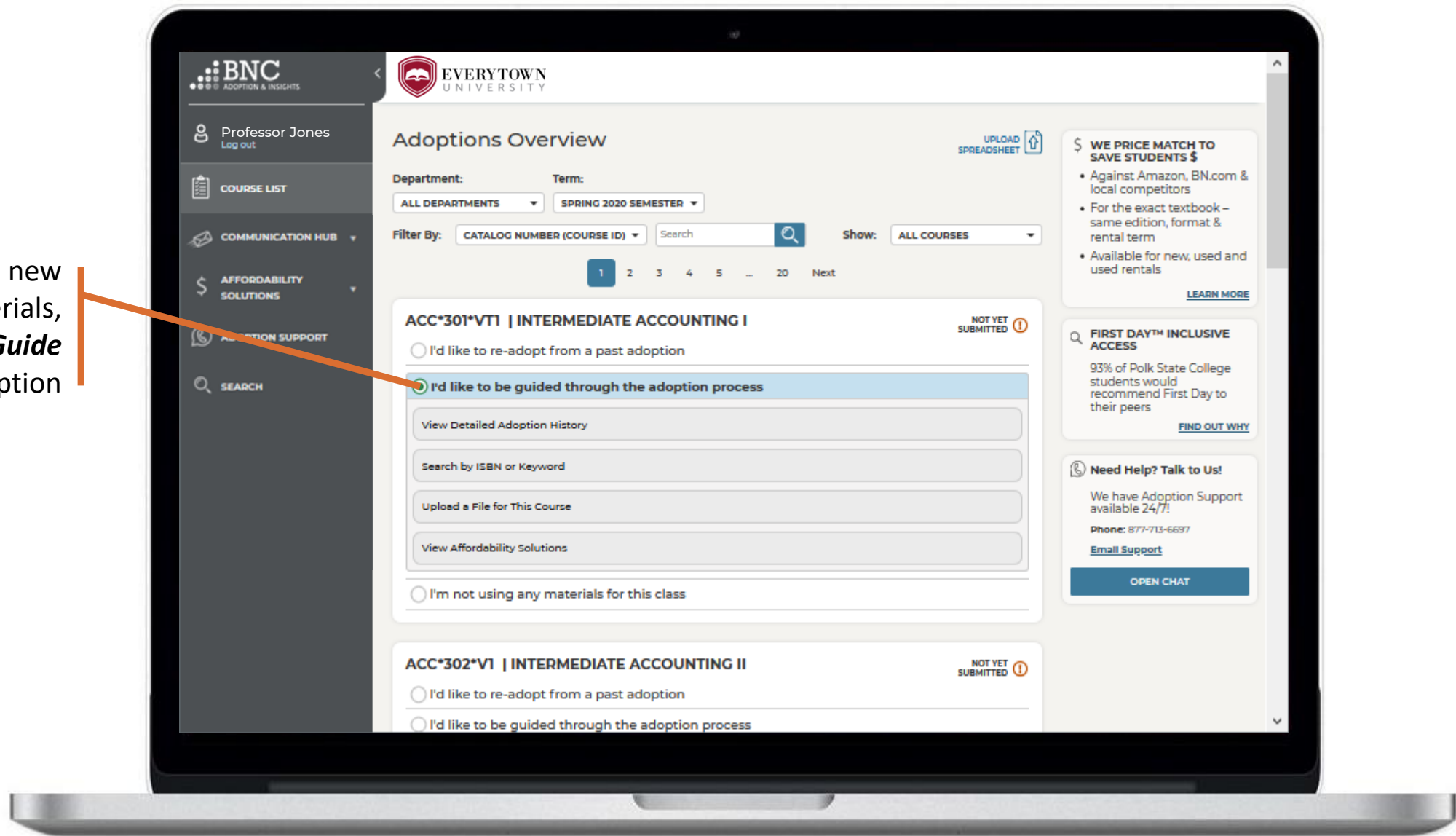
Apply your course materials to all or just submit one

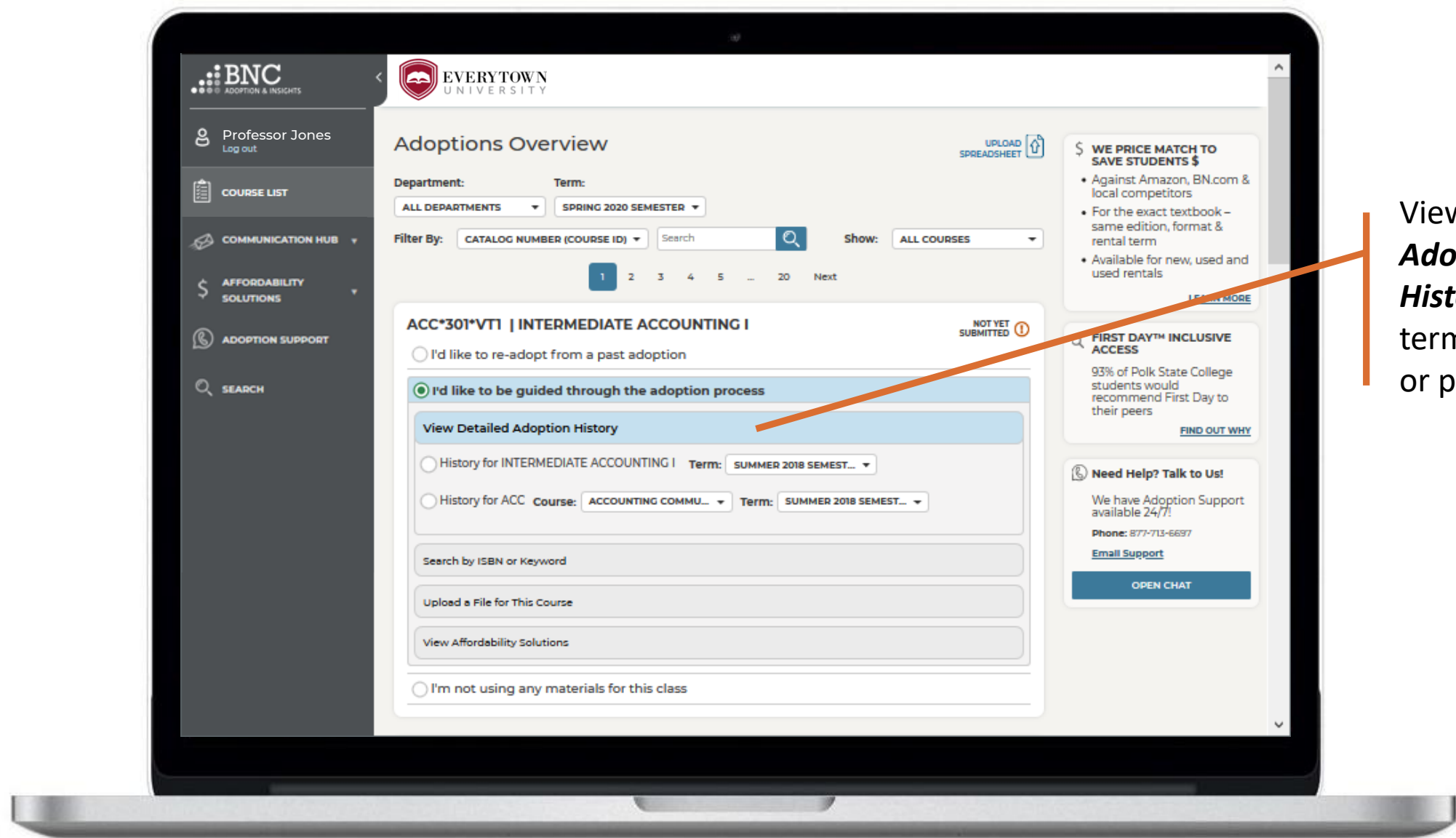




Course List Guided Adoption

To find new course materials, select the **Guide Me** option





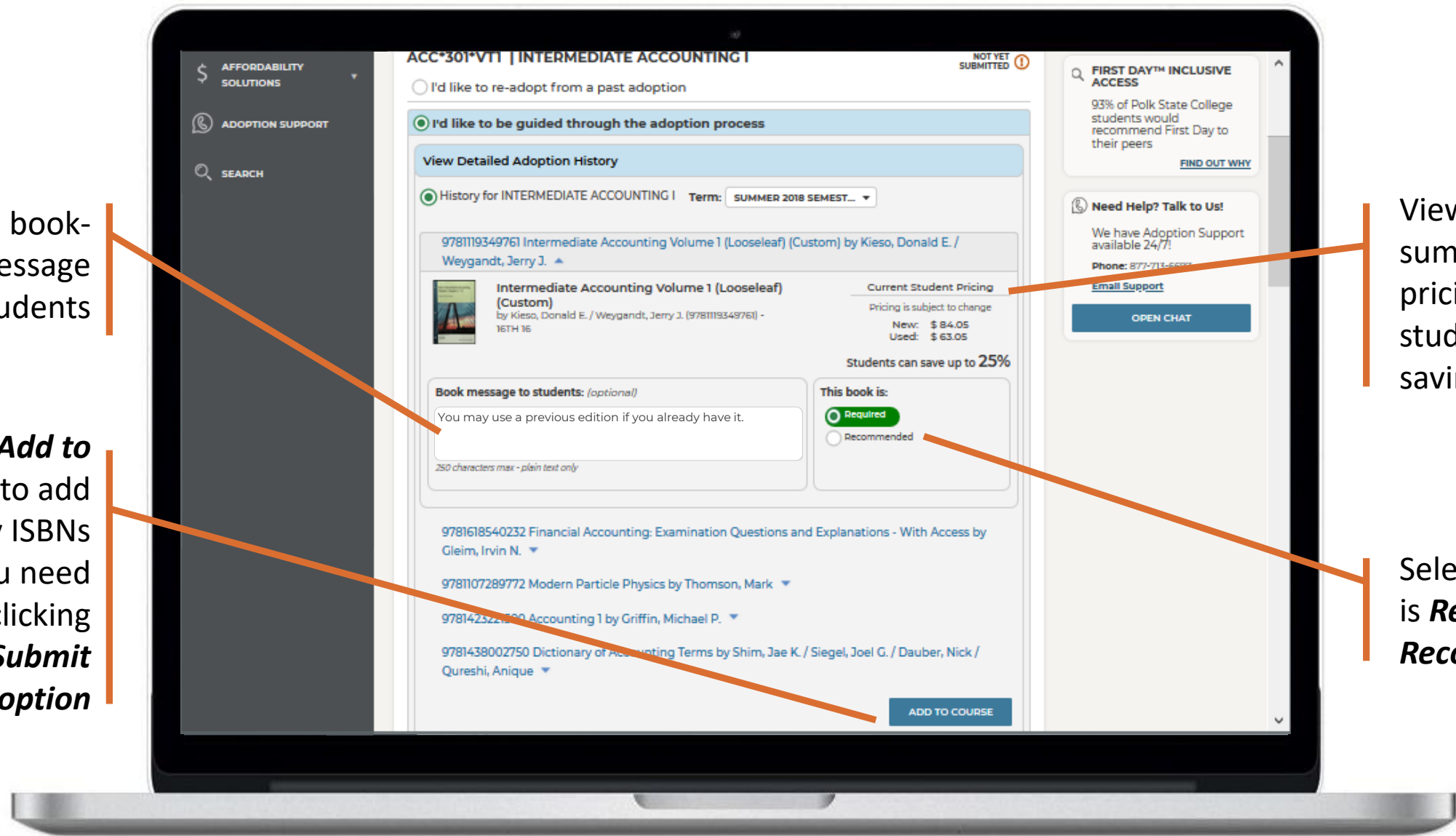
View ***Detailed Adoption History*** by term, course, or professor

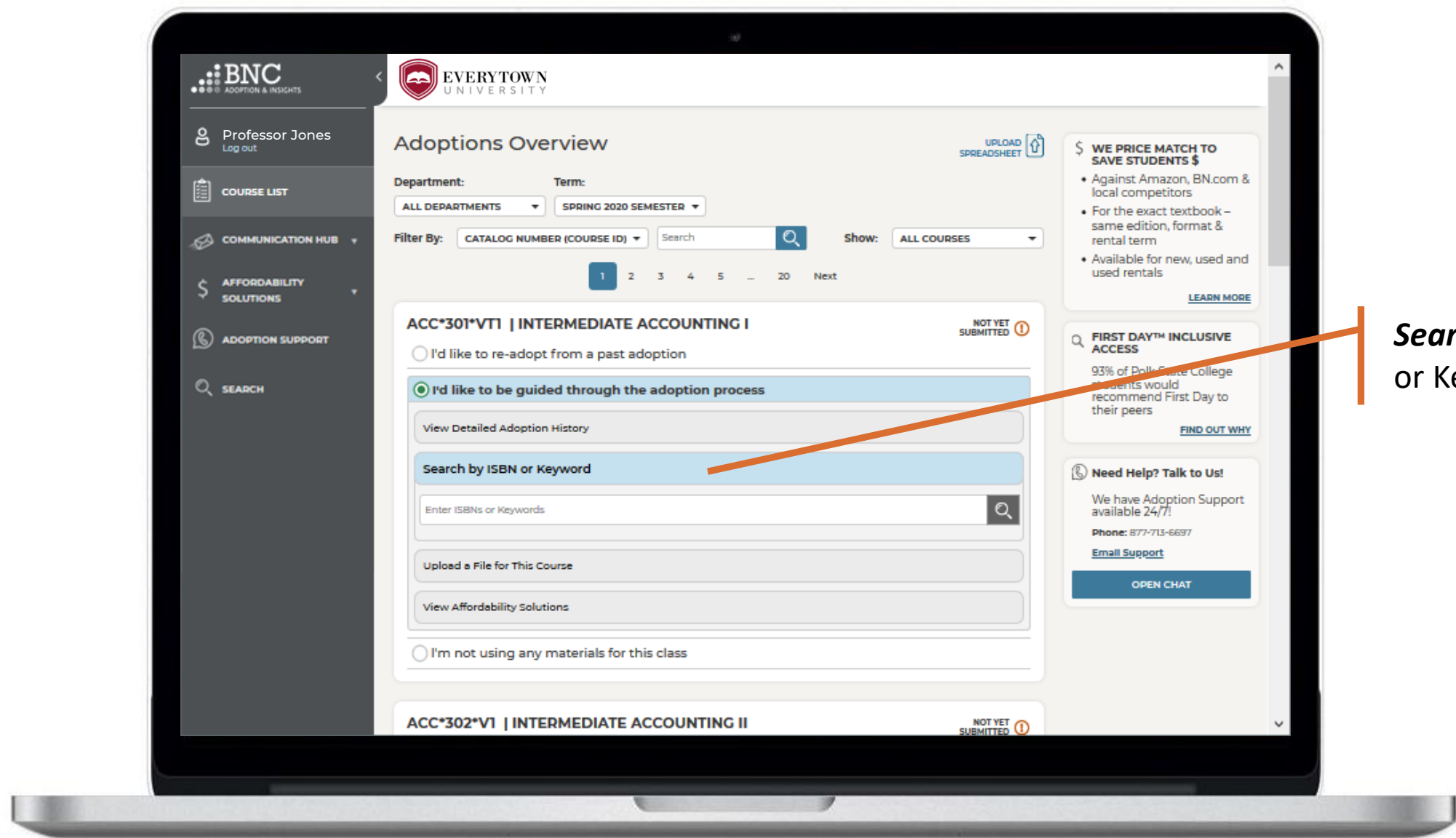
Write a book-specific message to students

Click **Add to Course** to add as many ISBNs as you need before clicking **Submit Adoption**

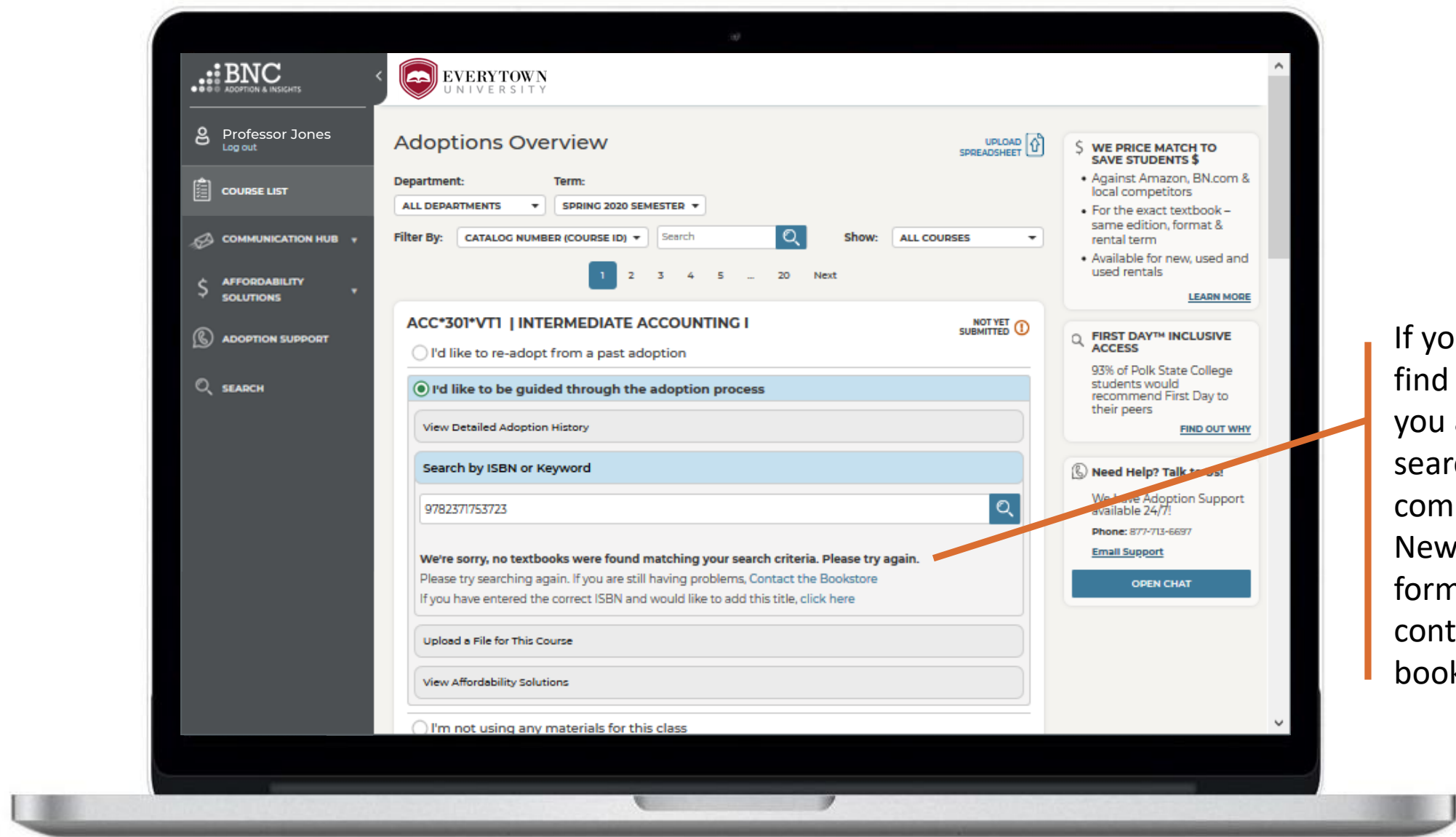
View textbook summary, pricing for students, and savings

Select if book is **Required** or **Recommended**

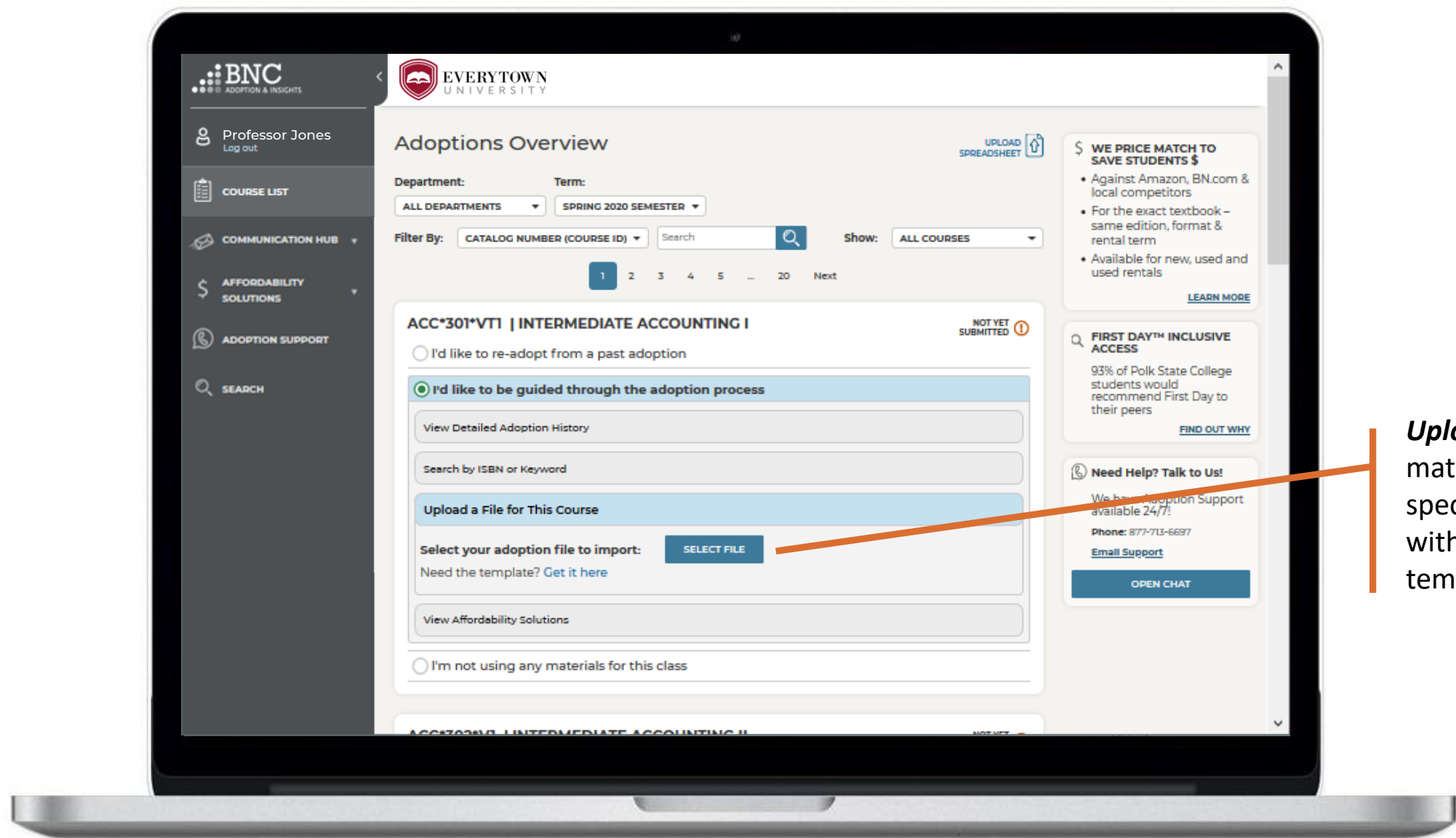




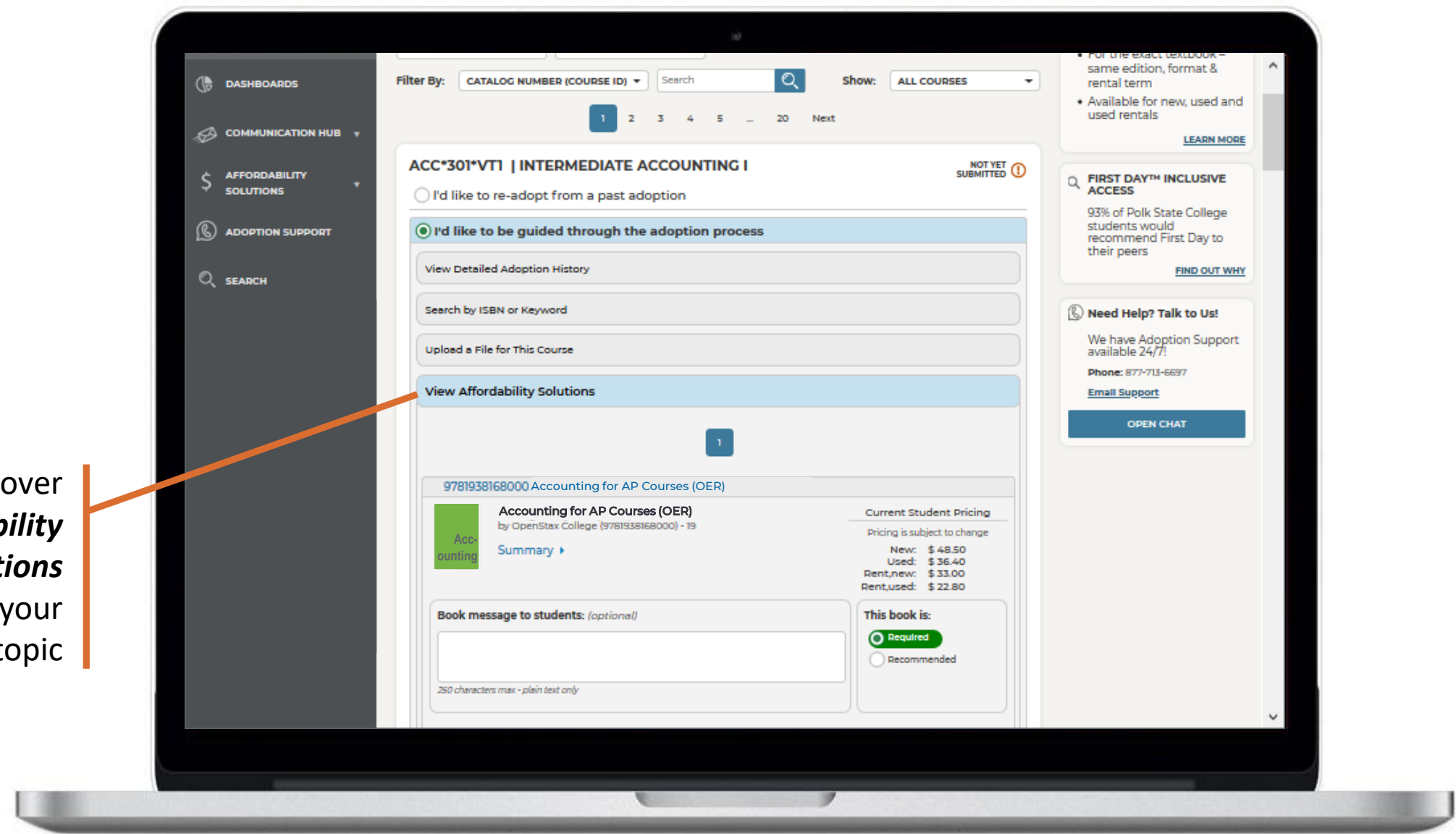
Search by ISBN
or Keyword



If you can't find the ISBN you are searching for, complete the New Title Add form here or contact the bookstore



Upload adoption materials for this specific section with an easy template



Discover
**Affordability
Solutions**
specific to your
course topic

Not using
traditional
materials? Let
us know if you
are using an
OER

BNC
ADOPTION & INSIGHTS

Professor Jones
Log out

COURSE LIST

COMMUNICATION HUB

AFFORDABILITY SOLUTIONS

ADOPTION SUPPORT

SEARCH

EVERYTOWN UNIVERSITY

Adoptions Overview

UPLOAD SPREADSHEET

Department: ALL DEPARTMENTS Term: SPRING 2020 SEMESTER

Filter By: CATALOG NUMBER (COURSE ID) Search Show: ALL COURSES

1 2 3 4 5 ... 20 Next

ACC*301*VT1 | INTERMEDIATE ACCOUNTING I NOT YET SUBMITTED ⓘ

☐ I'd like to re-adopt from a past adoption

☐ I'd like to be guided through the adoption process

☒ I'm not using any materials for this class

Are you using Open Education Resources (OER)? ☐ YES ☒ NO

SUBMIT ADOPTION

ACC*302*V1 | INTERMEDIATE ACCOUNTING II NOT YET SUBMITTED ⓘ

☐ I'd like to re-adopt from a past adoption

☐ I'd like to be guided through the adoption process

☐ I'm not using any materials for this class

ACC*303*VT1 | FINANCIAL ACCOUNTING CONCEPTS NOT YET SUBMITTED ⓘ

WE PRICE MATCH TO SAVE STUDENTS \$

- Against Amazon, BN.com & local competitors
- For the exact textbook – same edition, format & rental term
- Available for new, used and used rentals

[LEARN MORE](#)

FIRST DAY™ INCLUSIVE ACCESS

93% of Polk State College students would recommend First Day to their peers

[FIND OUT WHY](#)

Need Help? Talk to Us!

We have Adoption Support available 24/7!

Phone: 877-713-6697

[Email Support](#)

[OPEN CHAT](#)



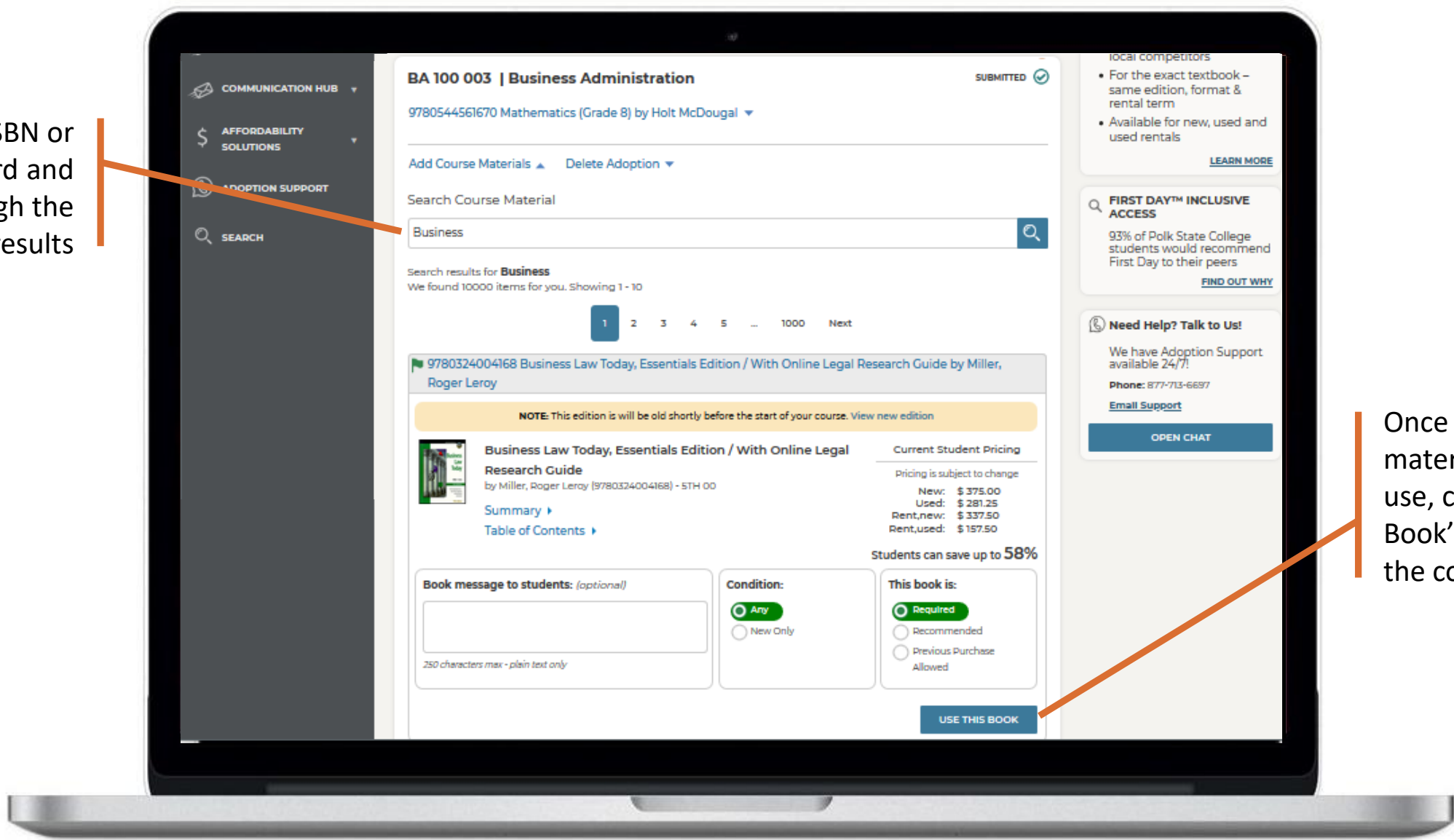
Course List Editing an Adoption

On the *Course List* page, navigate to your *Submitted Courses*

The screenshot displays the BNC Adoptions Overview interface. On the left, a dark sidebar contains the BNC logo, user information for Professor Jones, and navigation links: COURSE LIST, COMMUNICATION HUB, AFFORDABILITY SOLUTIONS, ADOPTION SUPPORT, and SEARCH. The main content area is titled 'Adoptions Overview' and includes filters for Department (ALL DEPARTMENTS) and Term (WINTER 2020). A table lists submitted courses, including 'BA 100 003 | Business Administration' and 'CHE 341 001 | Chemical Engineering'. Each course entry has an 'Add Course Materials' button. On the right, there are informational boxes: 'Adoptions Due!', 'WE PRICE MATCH TO SAVE STUDENTS \$', 'FIRST DAY™ INCLUSIVE ACCESS', and 'Need Help? Talk to Us!'. An orange arrow points from the 'COURSE LIST' menu item to the 'Submitted Courses' section. Another orange arrow points from the 'Add Course Materials' button for the 'CHE 341 001' course to the right-hand text block.

On a submitted course, click *Add Course Materials* to add additional materials to the already submitted course

Search by ISBN or
Keyword and
browse through the
search results



Once you've found a
material you'd like to
use, click 'Use This
Book' to add it to
the course

New materials are identified by an 'Added' note

BNC ADOPTION & INSIGHTS

Professor Jones
Log out

COURSE LIST

COMMUNICATION HUB

AFFORDABILITY SOLUTIONS

ADOPTION SUPPORT

SEARCH

EVERYTOWN UNIVERSITY

Adoptions Overview

UPLOAD SPREADSHEET

Department: ALL DEPARTMENTS Term: WINTER 2020

Filter By: CATALOG NUMBER (COURSE ID) Search Show: SUBMITTED COURSES

1 2 3 4 5 ... 15 Next

BA 100 003 | Business Administration PENDING SUBMISSION

9780544561670 Mathematics (Grade 8) by Holt McDougal

Added 9780324004168 Business Law Today, Essentials Edition / With Online Legal Research Guide by Miller, Roger Leroy

Add Course Materials Delete Adoption

Changes are not processed until you click "Submit"

CANCEL SUBMIT

CHE 341 001 | Chemical Engineering SUBMITTED

Mike Trout

9780544561779 Biology by Nowicki, Stephen

9781606998649 *Pogo: Vols. 3 & 4 Gift Box Set by Kelly walt

9781260529876 Essentials of Life-Span Development by Santrock, John

9780132798204 Digital Cinematography and Directing by Ablan

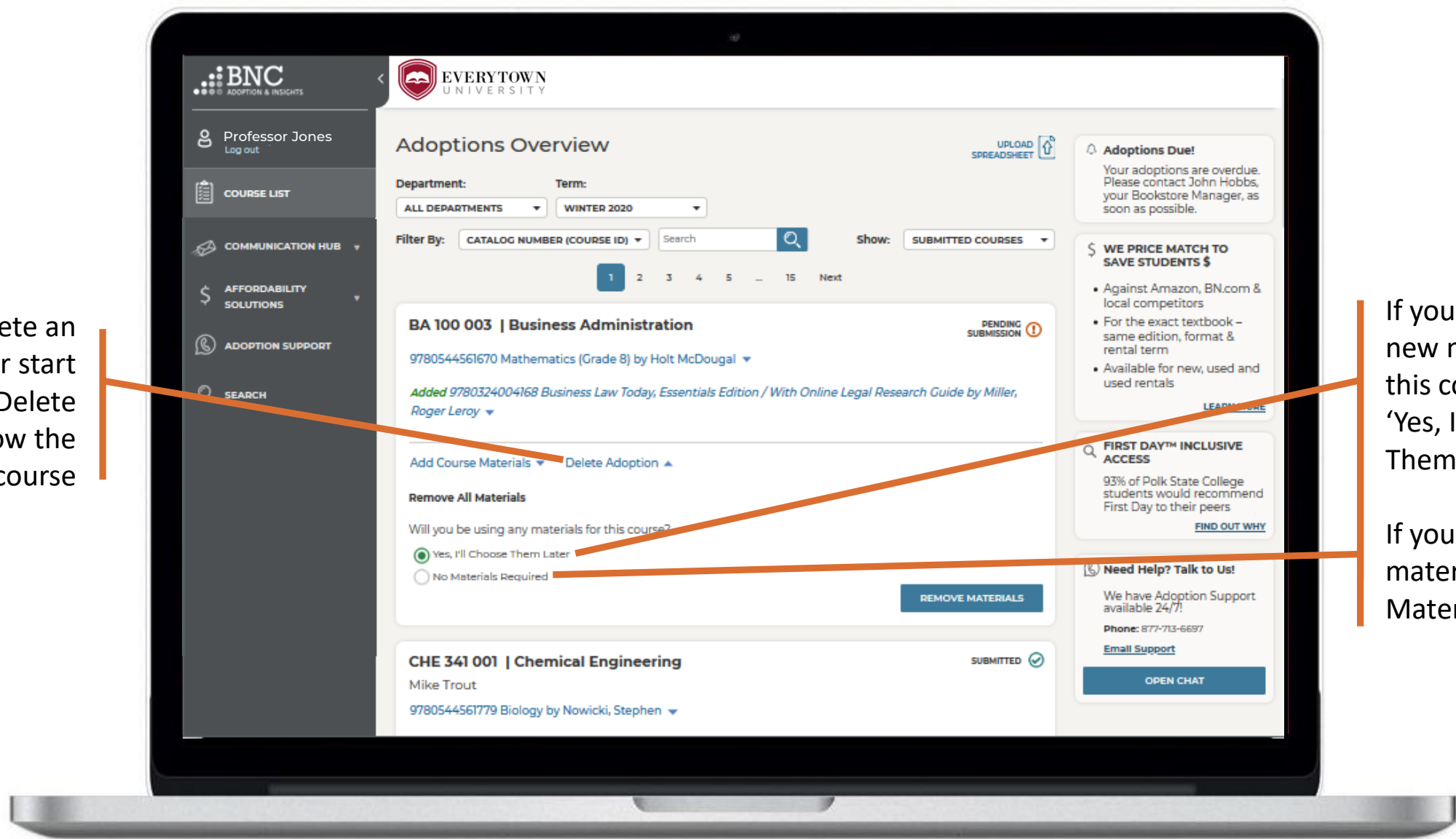
Adoptions Due!
Your adoptions are overdue. Please contact John Hobbs, your Bookstore Manager, as soon as possible.

WE PRICE MATCH TO SAVE STUDENTS \$
• Against Amazon, BN.com & local competitors
• For the exact textbook – same edition, format & rental term
• Available for new, used and used rentals
[LEARN MORE](#)

FIRST DAY™ INCLUSIVE ACCESS
93% of Polk State College students would recommend First Day to their peers
[FIND OUT WHY](#)

Need Help? Talk to Us!
We have Adoption Support available 24/7!
Phone: 877-713-6697
[Email Support](#)
[OPEN CHAT](#)

Make sure to click 'Submit' to save changes



To Delete an adoption or start over, click 'Delete Adoption' below the submitted course

If you want to select new materials for this course, select 'Yes, I'll Choose Them Later'

If you want to use no materials, select 'No Materials Required'

After you've made
your updates, you
will receive a
confirmation email

Change Processed

You have edited a previously submitted adoption

Hello Professor Jones,

This email is to confirm a change in the course materials submitted for Winter 2020 Semester. Below is a summary of the current adoptions for the following course:

Section(s): FIN- FINANCIAL HISTORY OF THE US- 419-V1

Title	ISBN	Edition	Required?
History of the American Economy (Cloth)	9781111822927	12TH 14	REQUIRED
1 SUBJECT NOTEBOOK	2818440012198		
PENCIL 4PACK (DS)	2818440012143		
Estill Voice Training Level Two - Workbook	9780976481614	05	REQUIRED

If there are any questions about your submission, your Bookstore Manager, Stephanie Wink, will be in touch with you. If you would like to contact the bookstore manager, please visit the [Contact the Bookstore](#) page within the Adoption & Insights Portal.

Thank you,

This email was sent to: asaurbie@yopmail.com.

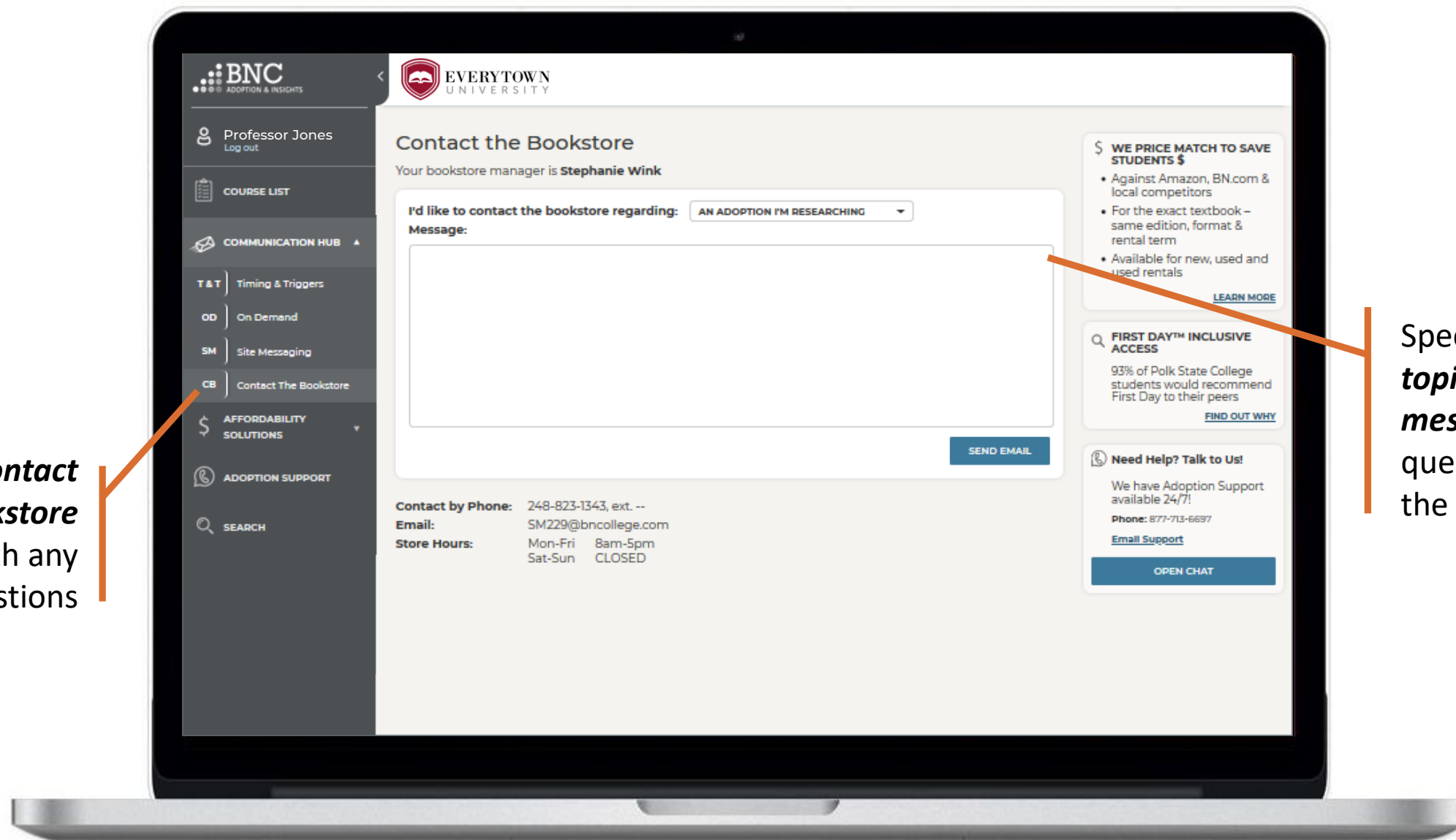
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A grayscale photograph of a stack of books and a laptop on a desk. The stack of books is on the left, and the laptop is on the right, leaning against the books. The background is blurred, showing what appears to be a window with a view of trees. The text "Communication Hub" is overlaid in white on the left side of the image.

Communication Hub

Easily **Contact the Bookstore** with any questions

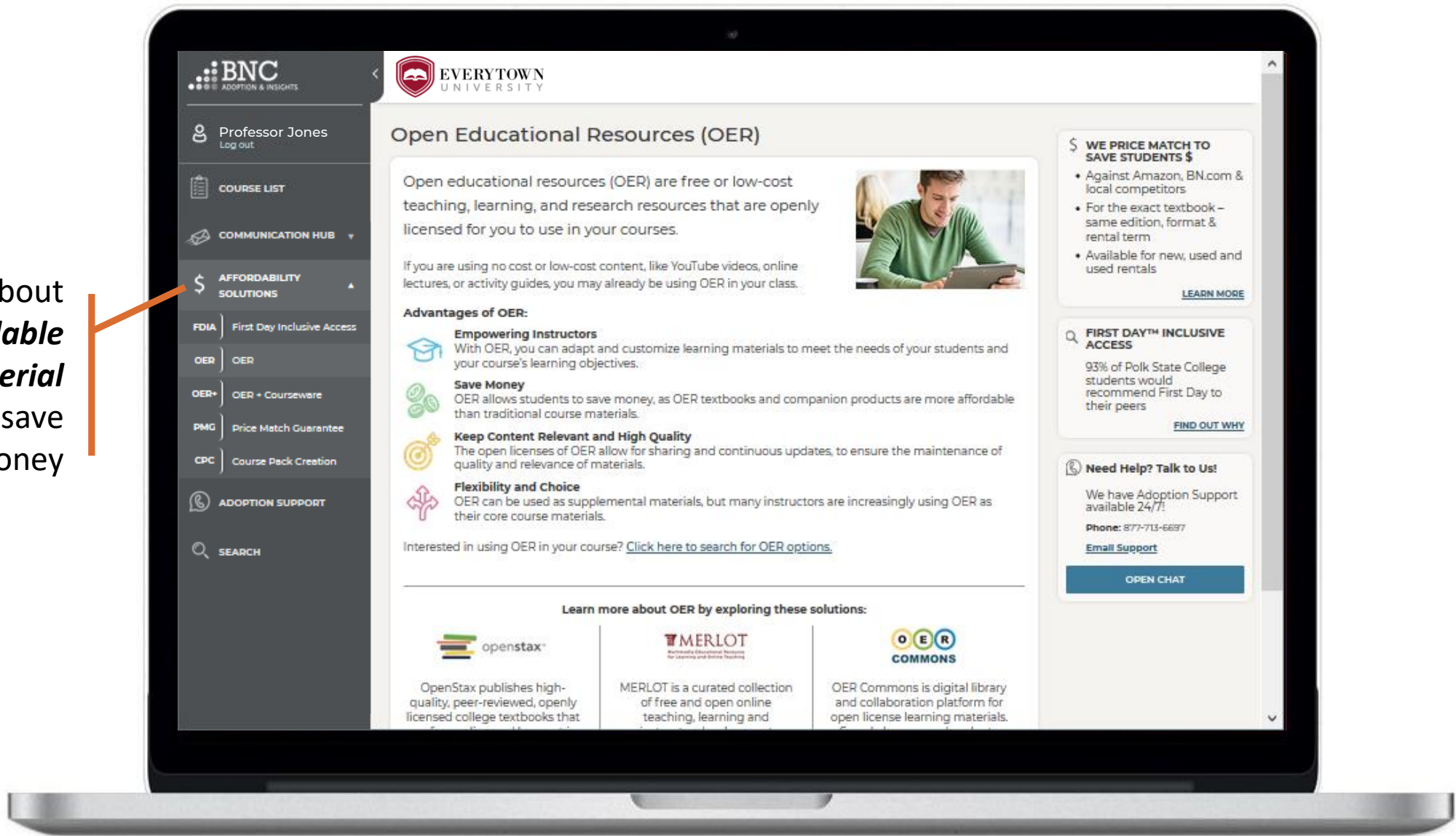


Specify the **topic of your message** or question using the drop down

A grayscale photograph of a stack of books and a laptop on a desk. The stack of books is on the left, and the laptop is on the right, partially open. The background is blurred, showing what appears to be a window with light coming through. The text 'Affordability Solutions' is overlaid in white on the left side of the image.

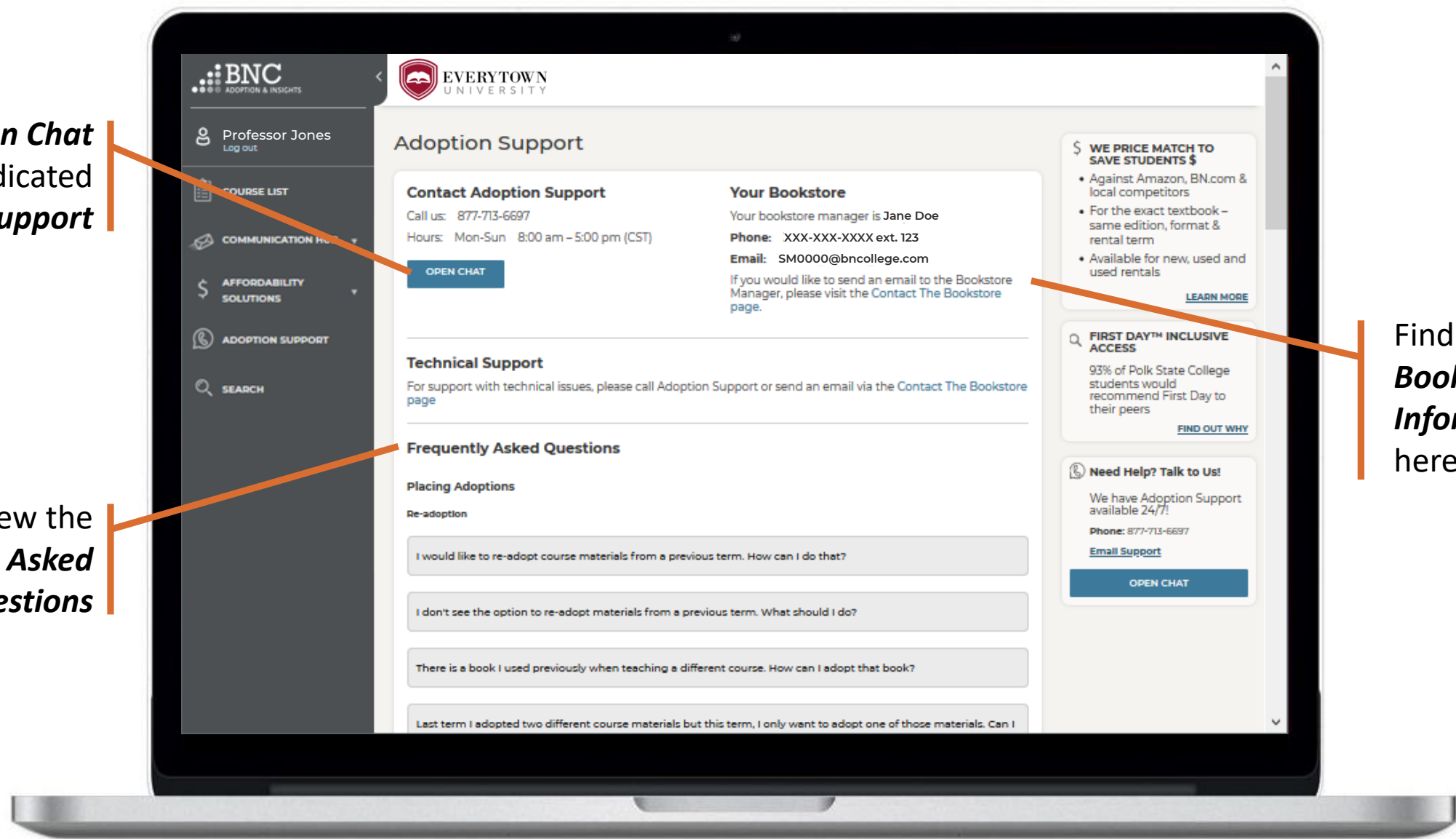
Affordability Solutions

Learn about
**Affordable
Course Material
Solutions** to save
students money





Adoption Support



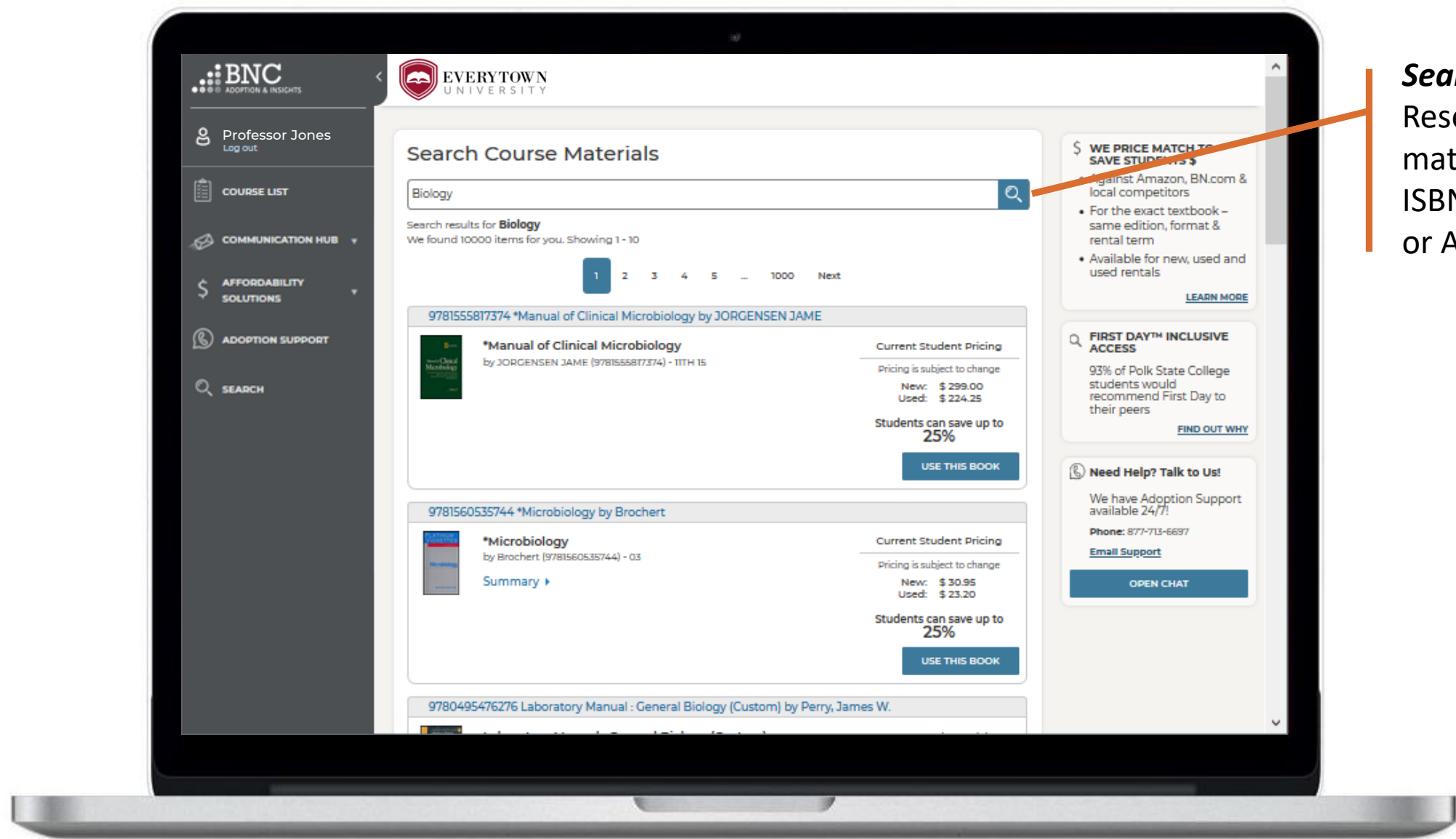
Click **Open Chat**
for dedicated
Adoption Support

View the
**Frequently Asked
Questions**

Find your
**Bookstore
Information**
here

A grayscale photograph of a desk setup. On the left, a stack of several books is visible. To the right of the books, a laptop is open, showing its keyboard. The background is a blurred image of what appears to be a window with trees outside. The entire image is overlaid with a semi-transparent dark gray rectangle.

Search & Research



Search and
Research course
materials by
ISBN, Keyword,
or Author

Technical Support

For support with technical issues, please call Adoption Support or send an email via the Contact the Bookstore page

Adoption Support: 877-713-6697

Monday – Sunday 8:00am – 5:00pm (CST)

Email: ALPsupport@bncservices.com