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Financial Aid Office
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**Federal Work Study
Job Description Form**

Job Title: Physics Course and Laboratory Assistant

Desired No. of Hires: 2

Department or Organization: Physical Sciences (Physics)

Address (Off campus only):

Supervisor: Robert Greeney

Office: FR 360 (Working Remote)

Phone: 413-522-2368

Email: rgreeney@hcc.edu

Designee:

Office:

Phone:

Email:

General Job Description:

1. Assist professor design and test learning exercises and remote laboratory projects.

Detailed List of Duties:

1. Editing and testing new physics assignments and laboratory projects

Opportunities for Advancement: Please list those duties an employee can expect to learn in terms of job growth, if rehired.

Responsibility Involved: Consider responsibility for direction of others, service to the public, equipment or materials used, and the amount of confidentiality required.

Skills and/or previous experience desired:

1. Previous or concurrent physics students - knowledge of physics and/or some programming skills

Amount of supervision required:

☒ Regular ☐ Occasional ☐ Minimal

Student employees are not permitted to work without any supervision.

Hours desired to cover (evening, weekend, etc.): 8 - 18

How to Apply: Contact supervisor/designee listed above.

Completed and Submitted By:

Robert Greeney
Print Name of Supervisor

Professor of Physics
Title

12/23/20
Date

Please return completed form to drosado@hcc.edu