

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE**

MINUTES of August 8, 2023

Via Zoom Meeting w/Roll Call Voting

MEMBERS PRESENT: Robert Gilbert, Ted Hebert, Charlie Epstein, Evan Plotkin

MEMBERS NOT PRESENT: Eleanor Williams

OTHERS PRESENT: Narayan Sampath, Vice President for Administration and Finance; Dr. George Timmons, President; Sharale Mathis, Vice President for Student and Academic Affairs; Curt Foster, Interim Comptroller; Jeannette Smith, Manager of Procurement

The meeting was called to order by Narayan Sampath at 10:00 a.m.

Trustee Hebert made a motion to approve the minutes of the June 13 and June 23, 2023 meetings. Chair Gilbert second the motion which was approved unanimously by roll call vote.

VP Sampath presented a motion to appoint a new money manager for HCC. The motion was seconded by Chair Gilbert and was approved unanimously by roll call vote.

VP Sampath presented a review of bookstore proposals submitted to HCC under an active bid for a new contract for a College Bookstore that is currently underway.

VP Sampath provided an enrollment update for the Fall 2023 semester.

With no other business to discuss, at 10:54 a.m., Trustee Plotkin made a motion to end the meeting which was seconded by Trustee Hebert and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath
Vice President of Administration and Finance