

**HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AUDIT AND FINANCE COMMITTEE**

**MINUTES of August 8, 2024**

**Via Zoom Meeting w/Roll Call Voting**

**MEMBERS PRESENT:** Ted Hebert, Vanessa Smith

**MEMBERS ABSENT:** Charlie Epstein, Evan Plotkin

**OTHERS PRESENT:** Narayan Sampath, Vice President for Administration and Finance; Curt Foster, Comptroller; Jeannette Smith, Manager of Procurement; Marlowe Washington, Vice President for People, Culture and Equity, Jeff Hayden, VP of Business and Community Services

The meeting was called to order by Narayan Sampath at 10:03 a.m. with roll call.

Since there was no quorum, the committee members present were provided an update on the following:

Enrollment update for the Summer and Fall Semesters from VP Sampath, along with an update on Mass Educate, Mass Reconnect and HCC's reserves.

With no other business to discuss, at 10:26a.m., Trustee Hebert made a motion to end the meeting which was seconded by Trustee Smith and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath  
Vice President of Administration and Finance