



## Board of Trustees

### Audit and Finance Committee Meeting Minutes

Thursday, March 13<sup>th</sup>, 2025 at 10:00 am

Frost 309 Conference Room or Zoom

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#### Attendance

**Trustees Remote:** Interim Chair Vanessa Smith, Trustees Charlie Epstein and Evan Plotkin.

**Trustees Absent:** Trustee Ted Hebert

**In-Person Guests:** Vice President for Administration and Finance Narayan Sampath, Interim Comptroller Curt Foster, and Office Assistant Barney Garcia.

**Remote Guests:** Vice President for Administration and Finance Narayan Sampath, Vice President for Academic and Student Affairs Sharale Mathis, Vice President for Business and Community Services Jeff Hayden, Assistant Comptroller Maria Brunelle, Bursar Johanna Lebron, Finance Analyst and Banner Budget Manager Judy Gregoire, and Staff Assistant Michele Mariani.

#### Meeting

The meeting was called to order by Narayan Sampath at 10:05 am with roll call.

With quorum being met, Trustee Epstein **motioned** to approve the minutes for the November 2024 and January 2025 meetings. Interim Chair Smith seconded; the vote passing unanimously by roll call.

Narayan presented the committee with the proposed fees schedule for Academic Year 2026.

Trustee Epstein **motioned** to approve the proposed fees schedule for AY'26. Interim Chair Smith seconded; the vote passing unanimously by roll call.

Narayan presented the committee with the second quarter revenues and expenses for Fiscal Year 2025.

Interim Chair Smith **motioned** to approve the second quarter revenues and expenses for FY'25. Trustee Epstein seconded; the vote passing unanimously by roll call.

With no other business to discuss, Trustee Epstein **motioned** to adjourn the meeting at 10:32 am. Interim Chair Smith seconded; the vote passing unanimously by roll call.

Respectfully submitted,

Barney Garcia

Office Assistant for Administration and Finance, Facilities