

**Articulation + Transfer Agreement Between  
Holyoke Community College (HCC)  
&  
The University of Bridgeport  
Music Programs**

**I. Introduction**

Whereas Holyoke Community College (HCC) offers a two-year Associate of Arts (A.A.) degree in Music, requiring music and general education coursework;

Whereas University of Bridgeport (UB) offers the four-year Bachelor of Music (B.M.) degree in Music, with concentrations in Music Business, Music Education, and Music Performance (referred to collectively hereinafter as B.M.)

Whereas UB and HCC seek to integrate HCC's A.A. in Music Program with UB's B.M. in Music programs by granting HCC students admission to UB, provided that the HCC students satisfy the conditions specified in this Agreement and in the UB Admissions criteria.

Now therefore, in consideration of the mutual covenants and the Agreement set forth herein, HCC and UB hereby agree as follows:

Admissions and advising staff at UB and HCC will work closely together and with participating students to ensure that appropriate coursework is completed and accepted upon transfer to UB. Students participating in the A.A. to B.M. Program will enjoy benefits that include:

- A. Early identification of interest in and preparation for advancement into the University of Bridgeport B.M. program;
- B. Consistent, integrated academic advisement and support;
- C. Admission to the B.M. program at the University of Bridgeport, following receipt of a fee-waived UB admissions application and UB's determination that its general admission requirements have been satisfied, so long as the required HCC A.A. degree is satisfactorily completed in accordance with the terms of this Agreement; and
- D. Smooth transition from HCC to the University of Bridgeport.

**II. Program Guidelines**

- A. Students may apply to the University of Bridgeport B.M. program in their sophomore year of the A.A. degree in music. Applicants must complete and submit a University of Bridgeport application for admission. To be admitted to UB, students must satisfy general admission requirements of UB, have an HCC cumulative GPA of 2.5 or higher, and obtain a grade of at least a "C" or better in

- all courses for which they are seeking transfer.
- B. Exhibit A identifies the number of credits and courses that will be transferred towards UB's B.M. program. A maximum of 66 credits may be transferred to the B.M. program.
  - C. Students participating in this Agreement will matriculate under the degree and requirements of the University of Bridgeport catalog that are in effect when they are accepted in the program at the University of Bridgeport.
  - D. Upon enrollment at the University of Bridgeport, students will be eligible to receive University of Bridgeport student identification cards and associated privileges, including participation in student activities and college events and access to the University of Bridgeport library, network center, and campus facilities.
  - E. Full time transfer students are eligible for UB scholarships, subject to satisfying the UB scholarship and other selection criteria based on the sole discretion of UB.
  - F. Students will no longer be eligible for the benefits described in this Agreement if they withdraw or are dismissed from the University of Bridgeport B.M. Program.

### **III. Institutional Commitments**

- A. The responsibilities of HCC are to:
  - 1. Publicize the availability of the Agreement;
  - 2. Make the University of Bridgeport application materials available to students interested in participating in this Agreement;
  - 3. Counsel and/or advise HCC A.A. in Music students interested in attending the B.M. at the University of Bridgeport.
  - 4. Identify prospective students interested in enrolling in the B.M. program and share the information with the University of Bridgeport; and to
  - 5. Designate personnel to work with staff at the University of Bridgeport (normally the designated Transfer Admissions Counselor and the faculty Program Director) to implement an effective communication plan to interested students.
- B. The Responsibilities of the University of Bridgeport are to:
  - 1. Designate the Transfer Admission Counselor to serve as the point of contact for students interested in, and admitted to, the B.M. program at the University of Bridgeport;
  - 2. Process an application for A.A. in Music students interested in the B.M. program.
  - 3. Designate the faculty advisor and other personnel to be the points of contact for the Agreement;
  - 4. Ensure that the University of Bridgeport faculty advisor and staff provide planned advisement sessions; and
- C. Work with the Holyoke Community College staff/faculty (normally the designated Transfer Admissions Counselor and the faculty Program Director) to coordinate information sessions for prospective students as needed.

#### IV. Implementation and Terms of Agreement

- A. This Agreement is for a term of five years, commencing on the date signed below and ending five years after that date. The Agreement may be extended for additional five (5) year terms as mutually agreed upon in writing or as mutually amended in writing by the parties.
- B. Either party shall have the right to terminate this Agreement with or without cause upon 90 days' written notice. Additionally, either party may terminate this Agreement for material breach, provided however, that the terminating party has given the other party at least ten (10) days written notice and the opportunity to cure. In the event of termination, any students then enrolled at UB through the Program shall be entitled to continue to participate in the Program, subject to the terms of this Agreement.
- C. The Agreement is subject to and shall be interpreted in accordance with applicable law. In particular and without limitation, the parties will comply with all federal, state, and local laws regarding nondiscrimination, the Family Educational Rights and Privacy Act (FERPA), and Americans with Disabilities and Rehabilitation Act (ADA). This Agreement is also subject to the written policies of HCC and UB, with which their respective students must comply.
- D. In accordance with FERPA, the parties may share certain information related to HCC students seeking or intending to enroll at UB. HCC shall also comply with FERPA requirements regarding student notification.
- E. This Agreement may be amended in writing upon the mutual written consent of the parties.
- F. The relationship between the parties shall not be deemed or construed to create a joint venture, partnership, agency, or employer-employee relationship.
- G. No interest in this Agreement shall be assigned or transferred to any third party without the mutual written consent of HCC and UB.
- H. If in conflict, this Agreement shall supersede previous agreements between HCC and UB.

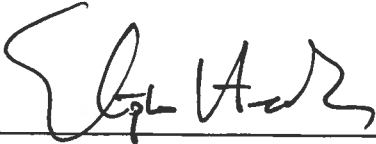
Attachments: Exhibit A.

JK  
JL  
17/21/18



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Stephen Healey, Ph.D.  
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**Exhibit (A)**

**Holyoke Community College**

**Music (A.A.)**

**Pathway to University of Bridgeport**

**Music (B.M.)**



**EXHIBIT A**  
**Holyoke Community College Music (A.A.) Degree**  
**to UB Music (B.M.) Degree**

*All passing grades deemed satisfactory for completion of A.A. will be accepted up to a maximum of 66 credits, provided the degree is conferred with a minimum earned cumulative GPA of 2.50.*

*Where UB and HCC credit hours in an equivalent course differ, the number of credits awarded at HCC will be accepted for transfer credit. The student will earn additional credit hours in the major while at UB to fulfill the correct number of credits in the major.*

*TRANSFER/COURSE SUBSTITUTION POLICY: Students are able to transfer or substitute classes, if approved by the chair and dean, outside the University at lower (100-200) levels or Freshman/Sophomore level (as per the program requirements) only at the time of transferring into the program, and based on UB's transfer policy as pertains to evaluation of course descriptions, syllabi and examples of work done in transferred-in classes. Final transfer evaluations and approvals are subject to the University Transfer Credit.*

<b>UB General Education (40 credits)</b>		<b>HCC General Education (26-27 credits)</b>	
First Year Studies FYS 101	3	<i>Courses in italics are not required for the A.A. in Music, but are offered at HCC.</i>	
English Comp. ENG 101	3	not required for transfer students to UB	--
Mathematics MATH 10__	3	ENG 101: Composition I	3
Humanities	3	Mathematics	3
Humanities		Social Science	3
Social Sciences		Social Science	3
Social Sciences		Laboratory Science	4
Natural Sciences		Laboratory Science	4
Natural Sciences			
Fine Arts			
Capstone Seminar CAPS 390	3	Must be taken at UB in last year.	----
Electives (7): 7 credits in general education		ENGL 102 Composition II	3
(not in the major or minor field).		Social Science	3
<b>UB Music Core (42)</b>			
Music Theory I MUSC 109	3	Music Theory I MUS 105	3
Aural Theory I MUSC 109A	1	Aural Skills I MUS 131	1
Music Theory II MUSC 110	3	Music Theory II MUS 107	3
Aural Theory II MUSC 110A	1	Aural Skills II MUS 132	1
Music Theory III MUSC 215	3	Music Theory III MUS 208	3
Aural Theory III MUSC 215A	1	Aural Skills III MUS 233	1
Music Theory IV MUSC 216	3	Music Theory IV MUS 209	3
Aural Theory IV MUSC 216A	1	Aural Skills IV MUS 234	1
Music History/Lit. MUS 201.	3	Music Literature I MUS 259	3
Music History/Lit. MUSC 202	3	Music Literature II MUS 260	3
Music History/Lit.	3		
Music History/Lit.	3		

Applied Music:	APM 100	2	Applied Music for Majors I	MUS 171	2
Applied Music:	APM 100	2	Applied Music for Majors II	MUS 172	2
Applied Music:	APM 100	2	Applied Music for Majors III	MUS 273	2
Applied Music:	APM 100	2	Applied Music for Majors IV	MUS 274	2

*Note: APM at UB (Private instruction) is normally required each semester in residence*

Piano Skills		2-3			
MUSC255		3	Class Piano I	MUS 135	1
MUSC256		3	Class Piano II	MUS 136	1
			Class Piano III	MUS 237	1
			Class Piano IV	MUS 238	1

*Note: Piano skills at UB may also be satisfied through private lessons on piano (APM 100).*

Ensemble MUSC 103-108	1 cr. ea.	MUS 161-162, 263-264 (College Chorale)	1 cr. ea.
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*Note: Ensemble at UB is normally required each semester in residence.*

Note: Bachelor of Music students at UB take a total of 80 credits in the major, including any credits transferred from HCC. Other MUS courses in the HCC catalog (not required for the A.A. degree) will transfer as their UB equivalent or as an elective in the major, up to the 66 transfer credits permitted.