



## **BOT Summer Retreat 2025-2nd Day**

Holyoke Community College

Thursday, June 26, 2025 at 8:00 AM EDT to Thursday, June 26, 2025 at 1:30 PM EDT

Delaney House-3 Country Club Road, Holyoke, MA 01040

### **Agenda**

#### **I. 8:30AM-9:00AM - Arrival and Light Breakfast**

#### **II. 9:00AM-9:10AM - Greetings**

Presenters: Chair Smith, President Timmons

#### **III. 9:10AM-9:45AM - Day 1 - Key Takeaways**

Presenter: Facilitator

#### **IV. 9:45AM-11:00AM - Committee Structure - The Why/What/How!**

**A. Purpose and Role**

**B. Benefits/Expertise**

**C. Focus on Key Institutional Elements**

**D. Examples of Board Committees**

#### **V. 11:00AM-11:15AM - Break**

#### **VI. 11:15AM-12:15PM - Committee Identification and Alignment**

**A. Partnership with President's Cabinet**

**B. Identify Key Committees and Statement of Purpose (key elements of responsibility)**

**C. Institutional Support (what will the Board need?)**

#### **VII. 12:15PM-1:00PM - Working Lunch - Report on Committee Plans/Actions**

#### **VIII. 1:00PM-1:20PM - Wrap-Up and Next Steps**

Presenter: Facilitator

#### **IX. 1:20PM-1:30PM - Closing Comments**

Presenters: Chair Smith, President Timmons

Posted 6/17/25 at 2:30PM