



Work Study Job: Virtual Tutor/Mentor for 2nd - 6th Grade Students

About Step Up

Step Up Tutoring is mobilizing a national network of tutors to provide free, one-on-one online tutoring and mentorship to 2nd-6th grade students from underserved communities.

We pair trained tutors with AI-powered learning software and research-backed curriculum, ensuring each student gets both a caring human mentor and highly effective academic support that is tailored to their personal needs, at a fraction of traditional cost.

The Role

Step Up Tutoring is seeking Work Study students to provide 1-on-1 tutoring to 2nd-6th grade students to help build fundamental math and literacy skills and to provide support and encouragement. All tutoring will take place virtually! No prior tutoring experience is needed.

Work-study tutors must work with a minimum of 3 students, which is 7 hours of work a week. You may tutor more students based on your award amount and on your schedule/total hours of availability.

Responsibilities:

- Work virtually with students in 2nd-6th grade, two sessions each week
- Tutor/Mentor a minimum of 3 students
- Focus on building fundamental math and literacy skills using evidence-based online programs
- Live training sessions to prepare you for tutoring – no prior experience required

Time Commitment:

- Each tutoring session is 45 minutes, plus 15 minutes of prep time = 1 hour per session
- 2 sessions per week × 3 students = 6 hours per week
- Pick up a substitute shift or complete extra training to bring your total to 7 hours per week

Requirements:

- Must be 16 years of age or older
- Must reside in the United States
- Mandatory background check
- Commit for a minimum of 3 months
- Access to the internet and a computer or tablet with a camera and microphone

Competencies:

- Strong communication skills
- Comfortable using email and video communication software
- Growth mindset
- Professional demeanor
- Strong time management skills
- Responsible and reliable

Benefits for Students

- Leadership, time management, and professional communication skills
- Resume-building experience with demonstrated civic impact
- A virtual peer community and flexible tutoring schedule
- Hands-on experience with a variety of education and communication tech platforms
- A High-Impact Tutoring Micro-credential developed in partnership with ASU

Apply directly on our website:

<https://www.stepuptutoring.org/tutor-application>
[Application form](#)

Our non-profit is an Equal Opportunity Employer and values our employees as individuals with different strengths, backgrounds, and experiences, all who share a passion for increasing the educational opportunities for the students we serve. Diversity not only includes race and gender identity, but also age, disability status, veteran status, sexual orientation, religion, and other parts of one's identity.